

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
February 28, 2023**

**1. CALL TO ORDER:**

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

**2. PLEDGE OF ALLEGIANCE**

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

**3. ROLL CALL**

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska

Absent: None

**4. APPROVAL OF MINUTES**

That the minutes of the regular board meeting of February 14, 2023, be approved as read:

Motion: Trustee Liska

Second: Trustee Sudkamp

Yes: Trustees Liska, Sudkamp, Grossi, Hernandez, Nevarez, Ramirez

No: None

Motion Carried.

**5. REPORTS OF EXPENDITURES**

To approve the village payroll and accounts payable expenditures as of February 28, 2023:

1.)	Payroll- FT /PT/Officials	\$	113,951.25
2.)	Bills Payable	\$	182,436.48
4.)	Total Expenditures:	\$	296,388.73

Action Requested: Motion to approve

Motion: Trustee Sudkamp  
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Grossi  
No: None  
Motion Carried.

**6. TREASURERS REPORT FOR JANUARY 2023**

Revenues:	\$	747,364.43
Expenditures:	\$	<u>465,693.59</u>
Exceed Expenses:	\$	281,670.84

Action Requested: None, information only.

**7. DEPARTMENTAL CORRESPONDENCE**

Agenda Item #1 – Resolution No. R 23-03, developed by Village Clerk Laura McGuffey honoring Long-Term resident, Marie Standleys - Hundredth (100<sup>th</sup>) birthday.

Action Requested: Discussion and request to approve Resolution No. R23-03.

➤ *President Miller invited the board and residents to join the village in celebrating Marie's birthday outside her home at 2:00 pm on Saturday, March 4, 2023.*

Motion: Trustee Grossi  
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska  
No: None  
Motion Carried.

Agenda Item # 2 – Letter from President Miller appointing Jesus Carrillo Jr. as Trustee of the Forest View Police Pension Fund. This action is being conducted to comply with IDOI and will expire in May 2023.

Action Requested: Motion to approve.

Motion: Trustee Grossi  
Second: Trustee Liska

Yes: Trustees Grossi, Liska, Hubacek, Ramirez, Nevarez, Sudkamp  
No: None  
Motion Carried.

**8. APPLICATIONS FOR USE OF THE VILLAGE HALL**

Agenda Item # 3 – Village Administrator Dropka will request the board to approve a room rental request from Des Plaines Valley News Reporter Carol McGowan to rent the Art Treckler room on Thursday, March 16, 2023. This request is for a “Meet the Candidates for the Village of Forest View Trustees” event which will be held from 6:00 pm to 9:00 pm.

- One of the trustees stated that he did not see the point in having a meet and greet in the village hall. It was stated that the village is small and that they have always gone door to door to meet with the residents.
- Des Plaines Valley News Reported Carol McGowan stated that forums are done in a lot of places and that their newspaper has been getting more involved with topics in the village such as the fire truck and thought it would be nice to cover the candidates and the two write-ins for the next election. She stated that she requested the Art Treckler room so that the residents would have an opportunity to meet the candidates and write-ins and that all candidates would be asked the same questions.

*Discussion ensued.*

Motion: Trustee Liska

Second: None

Motion Failed.

- After the motion failed. Des Plaines Valley News Reporter Carol McGowan stated that she would see if they could set up a meet in greet at a different location such as the library and asked if anyone was interested to let her know.

## **9. APPLICATIONS FOR RESIDENTIAL PERMITS**

NF 23-02 – Manuel Ramirez, 4530 Maple Avenue. Remove and replace wood underneath and replace the flat roof on the rear side of the house. Replacing kitchen cabinets and sink and installing can lights in the dining room and rewiring and relocating existing kitchen receptacles.

NF 23-03 – Mike Lewan, 4602 Oak Park Avenue. Repairing sewer line in front of house and installing a clean out in front of private property.

F 23-06 – Leidi Guzman, 4619 Grove Avenue. Partially installing electrical switches, lights, smoke detectors, and outlets in the basement, and bathroom. Installing wall separations with doors.

Action Requested: None, information only.

## **10. REPORTS FROM THE VILLAGE ADMINISTRATOR:**

Village Administrator Mike Dropka provided the following details:

- Reported that Current Technologies has been working on the next phase of the security camera system project and they have started installing the cameras at the pump house. Current Technologies and Mercury Technologies continue to address issues with the new systems.
- Reported that the land surveyor provided the village with a plat of survey and staked out the land that is ours versus the land that the village is leasing to ConGlobal and the utility easements at the Public Works property off of Oak Park Ave. He concluded that he is sending the plat of survey to Novotny Engineering to be planning where to build the salt shelter that we received the grant for and is looking forward to seeing what the plans will look like.
- Stated that he has been going through several proposals for a Village Website and will bring them all to the board's attention with a recommendation at a meeting in March and is looking for the board's approval to move forward with implementation.
- Reported that he and Chief Stelter continue to meet with Conduent to make sure that the red-light camera project continues on a proper timeline.
- Reported that the project on 47<sup>th</sup> and Central regarding the village taking over the sanitary and sewer system continues to be ongoing and provided the Association with a letter that details a synopsis of past events along with a list of concerns to supplement the letter. He stated that the Association recommended to their members that they should transfer the lines to the village, however, there are certain processes that need to be done before a formal request is sent to us. Once we receive their response he will bring it to the board.

## **11. REPORTS OF OFFICERS:**

### **A) Reports from Department Heads**

Superintendent of Water and Public Works Frank Filec:

- Public Works is waiting on a groundwater sample per EPA Standards to comply with dewatering the tunnel shaft at APEX.
- Announced in the meeting that he wanted to recognize Public Works employee Bill Hughes for his 20-plus years of service with the Village and commented that his last official work day will be March 3<sup>rd</sup>.
  - Discussion ensued that Bill did not want a party. Public works ordered a cake and will give Bill the card and gifts from the Village on Friday at 3 pm. He will be sending an invite out to all who would like to join them.

- Public Works is working on replacing, repainting and re-meshing parts of the overflow system at the pump house reservoir.
- Discussed that he contacted our insurance carriers to obtain Safety training for our Public Works employees after the tragic death of a Westmont Employee.
  - Discussion ensued with a trustee stating asking if our Public Works employees are OSHA certified and suggested that they also do combined space training and also safety webinars.

Police Chief Steve Stelter:

- Reported that his department was working with other towns in the area regarding three separate investigations.
- Reported that the Drug Take Back Program box is being delivered tomorrow and will be located in the Village Hall lobby and stated that residents can start dropping off their unused prescription drugs that are laying around in their cabinets.
- Mentioned that one officer is out on leave for 4 or 5 weeks and wished him well.
  - One of the trustees was impressed with the new monthly Police activity report and asked who prepared it and asked why the sergeants were not on the report.
  - Chief Stelter stated that Records Clerk Aguilar prepared the report and that she is doing a great job. He stated that with the different structure of his department, he is not including the sergeants on the report because they are required to do other duties even though they are out on the streets.

Fire Chief Mark Jones:

- Reported on the Fire Department monthly log report for January 2023.

#### B) Reports from Village Trustees

- A Trustee asked for an update on the bench in front of the Village Hall.
  - President Miller stated that she is taking care of it.
- A Trustee inquired why there is a three (3) minute limit on Public comments.
  - President Miller stated that this was put in place to make our board meetings more professional than we have had in the past. Another trustee stated that this is not set in stone and if someone does talk for 4 - 5 or 10 minutes they will not be stopped. It was further explained that a time limit is part of standard operation procedures and coincides with Roberts Rules of Order.

### C) Reports from Village President

- Reported receiving a pre-construction notice for a web-ex conference call scheduled for March 3<sup>rd</sup> involving Summit, Forest View, and Chicago for a project on Harlem Avenue from the Sanitary Ship Canal to Hanover Street in Summit.
  - Superintendent of Water and Public Works Filec stated that he received the same notice and will report back to the board at the next meeting.

### **12. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS – General** *(This is an opportunity for the public to make comments on any issue – 3 Minute Limit Per Person).*

- Park Commissioner / Resident Dawn Walczak asked the board to reconsider having the BYOB in the Art Treckler Room upstairs in the Village Hall for Park hosted events, such as Trivia nights that would be upstairs from the Police Station. She stated that they are having great turnouts and are getting very close to running out of room at the Park District building. She stated that this would only be for adult events and the BYOB – would only allow wine and beer (no hard liquor). She said at the events there are about 35% of adults who bring beer or wine and there have never been any problems. She stated that they trying to bring fun events to the Village and are working with the residents and friends on what they are requesting. She mentioned that alcohol was offered at the park for Oktoberfest where alcohol is normally not allowed and the Park District did not have any issues.
  - Discussion ensued: A trustee stated that the room upstairs was created for family events, children’s parties, and Christmas Parties and that it is not necessary to have liquor in the Village Hall. He said that when beer and wine are served at Oktoberfest the police are all over the park and then asked what the Park District was doing for the children in the Village. He stated that he has concerns with Park District is allowing participants to bring in liquor at the Park facility without a liquor license. Two other trustees mentioned that they have attended and enjoyed the Park District Trivia and painting events and commented that the Park District has the monthly schedules posted for the residents.
- Park Commissioner Walczak stated that the Park District puts out a monthly event with Kids events and reached out to the parents and children to attend the Park activities but the kids do not show up. She commented that they are competing with the library children’s events. The Park District has been reaching out to Seniors, Children, and Adults asking for feedback on events they would like to see. The biggest responses are coming from the adults. In conclusion, she asked the board to reconsider having the BYOB in the Art Treckler Room upstairs in the Village Hall for Park hosted Events.

- Des Plaines Valley News Reported Carol McGowan asked the board one more time if any of the candidates would be open to having the Meet and Greet at the library.

**13. ADJOURNMENT:**

To adjourn at 7:36 P.M.

Motion: Trustee Liska

Second: Trustee Ramirez

**13. ROLL CALL:**

Present: Trustees Liska, Ramirez, Grossi, Sudkamp, Hubacek, Nevarez

Absent: None

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey  
Village Clerk