

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
JANUARY 8, 2019**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer
Absent: None

4. PRESENTATIONS:

Resident, Nic Marcolini, at 4510 Clinton Avenue, had issue with questionable water meter change-out accessibility (he emphasized there was an access panel) at his residence. Village President Powell directed Superintendent of Public Works & Water, Robert Macha, to make an assessment of accessibility; however, if deemed not accessible, it would be the property owner's responsibility to make appropriate modification for new water meter installation.

Resident, Jim Sudkamp, inquired why the Village Office closed early on Christmas Eve. Village President Powell indicated the matter would be discussed in Closed Session. Next Mr. Sudkamp expressed his dismay with authorization now being needed to gain entrance into the Police Station. Chief of Police, Gary Wiseman Jr., responded this was the new protocol for security reasons and to be in adherence with LEADS as it pertains to dispatch area entry.

5. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the special board meeting of December 20, 2018 be approved as read:

Motion: Trustee Grossi
Second: Trustee Kirchgatterer

Yes: Trustees Grossi, Hubacek, Miller, Kirchgatterer
No: None
Abstain: Trustee Stimach

Motion Carried.

6. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the December 20, 2018 board meeting in the amount of \$ 90,361.20.

Check # 28766-28774

Voided: None

Motion: Trustee Miller
Second: Trustee Kirchgatterer

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer

No: None

Motion Carried.

- B. To approve the check register from the accounts payable of the December 20, 2018 board meeting in the amount of \$ 61,254.83.

Check # 28763-28765; # 28775-28803

Voided: # 28762

Motion: Trustee Hubacek
Second: Trustee Kirchgatterer

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer

No: None

Motion Carried.

7. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 99,507.88. This payroll covers the period from January 1-15, 2019 for regular full-time employees. Also covered is the Officials payroll from January 1-31, 2019 and the part-time payroll from December 16-31, 2018. Quarterly drill pay is also included.

Motion: Trustee Stimach
Second: Trustee Grossi

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer

No: None

Motion Carried.

B. To approve the accounts payable as listed in the amount of \$ 45,952.62.

Motion: Trustee Miller
Second: Trustee Kirchgatterer

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

C. Total Expenditures: \$ 145,460.50

8. REPORTS OF REVENUE – As of December 31, 2018:

Cash Receipts:	\$ 163,850.34
Sales Tax:	\$ 51,936.52
Home Rule Sales Tax:	\$ 25,927.98
Interest (Investments):	\$ 3,511.72
Local Gasoline Tax:	\$ 16,641.75
Total Revenue:	\$ 261,868.31

Action Requested: None, informational only.

9. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola and Chief of Police, Gary Wiseman Jr., regarding the security audit and upgrade of LEADS/CJIS Information Systems.

Village Administrator Masciola indicated a security audit had been conducted and and update is needed for the Police Department’s LEADS/CJIS Information Systems. A new firewall is needed and the agenda memo outlines costs to install the firewall and phase 1 and phase 2 implementations to get the Police Department within mandated requirements as set by the Illinois State Police for the use of LEADS. The hourly labor rates are upper-end estimates thus will probably come in lower than what is being requested.

To approve Agenda Item # 1 as specified above:

Motion: Trustee Grossi
Second: Trustee Stimach

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

Agenda Item # 2 – Letter from Village Administrator, Mark C. Masciola, regarding a letter of support for a proposed traffic signal at the Fed Ex Freight Distribution Facility.

Village Administrator Masciola indicated this was the letter of support for proposed traffic signal at the Fed Ex Freight Distribution Facility at Central Avenue and 49th Street. Included in agenda packet was the most recent traffic study. In September 2018, a 24 hour traffic study was conducted with a 45,000 average daily traffic count on Central Avenue at that location. Requesting authorization for Village President to sign letter and Fed Ex will submit to Illinois Department of Transportation (IDOT) to start process which could take one (1) to two (2) years.

To approve Agenda Item # 2 as specified above:

Motion: Trustee Miller

Second: Trustee Hubacek

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer

No: None

Motion Carried.

Agenda Item # 3 – Letter from Chief of Police, Gary Wiseman Jr., requesting the official appointment of Bill Ramski, Michelle Cipriani, Carlos Rosa and Daniel Medrano as Part-Time Police Officers to the Forest View Police Department.

To approve Agenda Item # 3:

Motion: Trustee Miller

Second: Trustee Stimach

Trustee Grossi inquired as to the number of part-time officers. Chief of Police, Gary Wiseman Jr., responded about eight (8) part-time people, which fluctuate up and down with current knowledge of possibly two (2) people resigning, so likes to stay ahead of the game.

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer

No: None

Motion Carried.

Agenda Item # 4 – Letter from Interim Part-Time Deputy Fire Chief, Alan Dudek, informing the Village Board of the resignation of Part-Time Firefighter/Paramedics, Dan Bojarowicz and James Aitcheson from the Forest View Fire Department. For Board informational purposes only.

10. APPLICATIONS FOR PERMITS:

- NF18-48 Dwaine Holman, 4527 S. Wisconsin Avenue, Reroof House & Garage
- NF18-49 Lisa Scott, 4605 S. Clinton Avenue, Interior Reconstruction of Fire Damaged Home – VK Constructions Services, Inc.
- F18-54 SBA Communications, 5448 W. 47th Street, T-Mobilie Equipment Upgrade on Monopole Tower

Action Requested: None, informational only.

11. REPORTS OF OFFICERS:

Trustee Miller inquired why resident, Lisa Scott, had to pay permit fees being the work being done was a result of house fire. Village Administrator Masciola responded there was no base Village permit fee; the fees associated with permit are the outside inspectors' fees.

A.) Reports from Department Heads

1) Village Administrator Masciola:

- Shell Gas Station pole sign foundation was poured today so the sign should be up within a week or two.
- At the next Board Meeting, at least four (4) different ordinances regarding the 9-1-1 Consolidation will be brought forth as getting close to filing the necessary paperwork with the State.
- On behalf of Interim Part-Time Deputy Fire Chief, Alan Dudek, 2019 tank and trailer inspections were completed last week by Rick Musil and licenses have been issued.

2) Superintendent of Public Works & Water, Robert Macha, indicated only twenty three (23) new meters to be installed out of about two hundred sixty (260).

3) Chief of Police, Gary Wiseman Jr., indicated the new squad arrived and has been marked.

B.) Reports from Village Trustees – None

C.) Report from the Village President

Village President Powell indicated he would save comments until the end.

12. MOTION TO GO INTO CLOSED SESSION AT 7:22 P.M.:

Motion: Trustee Grossi
Second: Trustee Kirchgatterer

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

1) Agenda Item # 5 – To consider the appointment of public officers pursuant to Section 2(c)(3) of the Open Meetings Act.

2) Agenda Item # 6 – To consider the appointment of public officers pursuant to Section 2(c)(3) of the Open Meetings Act.

13. MOTION TO RETURN TO REGULAR SESSION AT 8:01 P.M.:

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

Village President Powell stated the Board discussed a couple of personnel issues and a Special Meeting is scheduled for Wednesday, January 16, 2019 at 7:00 p.m. to further discuss these issues.

14. PUBLIC COMMENT OR QUESTIONS:

Resident, Jim Sudkamp inquired how the police contract was going. Village President Powell stated mediation is scheduled for February 7, 2019.

15. ADJOURNMENT:

To adjourn at 8:02 P.M.

Motion: Trustee Miller
Second: Trustee Stimach

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk

January 8, 2019