

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
October 10, 2023**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Midalia (phone)
Absent: None

5. APPROVAL OF THE MINUTES

That the minutes of the regular board meeting of September 26, 2023, to be approved as read:

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Sudkamp, Grossi, Hubacek, Ramirez, Nevarez, Liska
No: None
Motion Carried.

5. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of October 15, 2023:

1.) Payroll – Full-time / Part-Time / Officials	\$ 118,297.39
2.) Bills Payable	\$ 71,663.23
3.) Oktoberfest Checks	\$ 10,764.24
Total Expenditures:	\$ 200,724.86

Action Requested: Motion to approve.

Motion: Trustee Hubacek
Second: Trustee Ramirez

Yes: Trustees Ramirez, Sudkamp, Grossi, Hubacek, Nevarez, Liska
No: None
Motion Carried.

6. REPORTS OF REVENUES AS OF SEPTEMBER 30, 2023:

Cash Receipts:	\$	175,431.39
Sales Tax:	\$	43,261.06
Home Rules Sales Tax:	\$	81,062.99
Local Gas Tax:	\$	47,110.76
Interest:	\$	<u>17,862.63</u>
Exceeds Expenses	\$	364,728.83

Action Requested: None, information only.

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Administrator Dropka requesting the board to approve Resolution No. 23-15 to be submitted with our application to the Illinois Safe Routes to School Program.

✓ This application will supplement the Grant that we will be applying for.

Action requested: Motion to approve Resolution No. 23-15 “Illinois Safe Routes to School Program.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Sudkamp, Ramirez, Liska, Grossi, Hubacek, Nevarez
No: None

Motion Carried.

Agenda Item # 2 - Letter from Police Chief Zarate requesting approval from the board to hire Maria Guzman for the position of Part-time Records Clerk to expand coverage of the records window service hours.

Action requested: Motion for the board to approve hiring Maria Guzman for the position of Part-time Records Clerk.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Hubacek, Nevarez, Liska, Grossi
No: None
Motion Carried.

Agenda Item # 3- Letter from Police Chief Zarate requesting approval to purchase a new 2023 Ford Explorer Police Interceptor Utility AWD (Squad 137) from Tirapelli Ford in Shorewood, IL that will include the purchase and installation of Police equipment from PSD public safety direct and a Dell rugged 14+ laptop in an amount not to exceed \$70,000.00.

✓ The new vehicle is to replace Squad 137.

Action requested: Motion to approve purchasing a new 2023 Ford Explorer Police Interceptor Utility AWD (Squad 137), Police equipment from PSD and a new Dell rugged 14 laptop from Tirapelli Ford in an amount not to exceed \$70,000.00.

Motion: Trustee Sudkamp
Second: Trustee Liska

Yes: Trustees Sudkamp, Liska, Grossi, Hubacek, Ramirez, Nevarez
No: None

Motion Carried.

Agenda Item # 4 – Letter from Police Chief requesting approval to purchase a yearly subscription to a field training program referred to as COP-FTO. The purchase of COP-FTO software for the amount of 2,080.00 for the first year and 1,080.00 each additional year after.

Action requested: Motion to approve the purchase of COP-FTO software for the amount of 2,080.00 for the first year and 1,080.00 each additional year after.

Motion: Trustee Ramirez
Second: Trustee Hubacek

Yes: Trustees Ramirez, Hubacek, Nevarez, Liska, Grossi, Sudkamp
No: None

Motion Carried.

8. APPLICATION FOR RESIDENTIAL BUILDING PERMITS:

Blankenship Properties, LLC. 4507 S. Home Ave. Tear off and replace roof on Garage.

Action Requested: None, informational only.

9. REPORTS OF OFFICERS:

FROM THE VILLAGE ADMINISTRATOR:

- Village Administrator Mike Dropka provided the following details:
- Reported that our website was launched on Monday October 2nd. We have been working out some small issues, but everything seems to be working exactly how we wanted it and are pleased with the services the website provides for our residents. Tweaks will continue to be made.
- The red-light camera project continues to be ongoing, and we are making preparations for that regarding signage and crosswalks and stop bars.
- Announced that at our next meeting we will have a discussion regarding putting together a Centennial Planning Committee, as our 100th Anniversary year begins in a few months.
- Reported that Oktoberfest went well. We had about 494 people that attended. There were 46 Bingo players and more than 23 people were picked up by golf cart. There were 12 vendors. We received 25 sponsorships amounting to over \$ 11,000. We had plenty of food with some leftovers. He wanted to thank everyone for pitching in and putting everything together and stated that they will have a close out meeting in the next few weeks.
- Signup for the Halloween House Decorating contest began on October 1st. Last year, we had 7 households sign up for the competition, and will award prizes for the top three houses. The flyer is in the village hall and on the website. We already have 2 houses signed up for the contest.
- Commented that he is looking at putting together a Pumpkin Smash event for our residents a day or two after Halloween but is still trying to figure out what the event would look like and see if it is doable.
- He asked everyone to please mark their calendars for our annual Veterans Day program. We will have a short ceremony outside in front of the flagpole. The program will start at 11:00 am on Friday, November 10th, and will include a flag raising, the playing of the anthem, a few speeches, salute to departed veterans, and the playing of TAPS. This will then be followed by refreshments inside.

10. REPORTS FROM DEPARTMENT HEADS:

A) Superintendent of Water and Public Works Filec reported:

- Reported that Public Works, Administrator Dropka, Novotny Engineering and Bulk Storage met to begin the Pre-Con for the Salt Bin on Oak Park Ave and will be starting the construction. It will take about 8 weeks and expect it to be done by Thanksgiving.
- A hydrant was replaced on Harlem Ave that was previously struck by a hit and run driver.
- We have been collaborating with our underground excavators to complete the rest of the dig planned this year.
- He concluded that four more hydrants, a valve, and some water main and is looking forward to finishing the remaining sewers.
- M.E. Simpson will be conducting the hydrant testing next week.
- Commented that the overhead doors will be painted.

B) Police Chief Zarate reported:

- Commented that he did not have any incidents to report, the Oktoberfest event went very well, and they are monitoring the traffic.

C) Fire Chief Jones reported:

- Reported that everything is going well. Meto has interviewed 7 applicants and that the start update is targeted for November 1st.
- Reported that the Fire Department Open House is scheduled for Sunday October 15th from 2:00 pm to 5:00 pm. They will be putting on a fire sprinkler demonstration with two rooms, one with the sprinkler and one without, and will light both rooms on fire.
- The Police Department will have a tent and will provide handouts.
- Commented that they are almost finished painting the office.

11. REPORTS FROM VILLAGE TRUSTEES:

- A Trustee asked when the resident on 46th and Wisconsin will be submitting his plans to build the parkway. Administrator Dropka stated that the plans were submitted to the Building Commissioner Brniak today along with the COI and they are waiting on the Surety Bond.
- Trustee Grossi, Liska, Ramirez all commented on the Oktoberfest event stating that everything went very well.

REPORTS FROM THE VILLAGE PRESIDENT:

- Thanked everyone for going above and beyond making this a great event and had not heard of any complaints.

12. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:

- One resident commented that her son called her to tell her that he saw our Forest View vehicles in the Columbus Parade. President Miller stated that this was the first time that the village had been invited.
- Several residents commented on how outstanding everything was at Oktoberfest commenting on how fun the cake walk was, that many residents baked for the cake walk, the food, and stated that we should all be proud of our village and mentioned that everyone helped out baking for the cake walk.
- Another resident stated that when Bingo first started there were 44 players and by the time, they ended there were 55 players. He stated that they had a lot of prizes thanks to Park Commissioner Dawn, and everyone was winning and happy, and they kept playing and at the end Trustee Liska told all the losers to stay and they continued playing and everyone got something.

13. MOTION TO ADJOURN

Motion: Trustee Grossi
Second: Trustee Sudkamp

14. ROLL CALL

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

15. ADJOURNMENT

To adjourn at 7:40 P.M.

Respectfully submitted,

Laura D. McGuffey
Village Clerk