

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
June 10, 2025**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Liska at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Castanuela (Maria Ramirez), Nitka, Nevarez

4. APPROVAL OF THE MINUTES

That the minutes of the regular board meeting of May 27, 2025 to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Castanuela
Second: Trustee Sudkamp

Yes: Trustees Castanuela, Sudkamp, Hubacek, Nitka, Nevarez, Grossi
No: NA
Motion Carried.

5. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures June 1 – June 15, 2025:

Payroll- FT /PT/Officials	\$	104,667.17 *
Bills Payable	\$	<u>42,008.05</u>
Total Expenditures:	\$	146,678.22*

Action Requested: Motion to approve.

Motion: Trustee Hubacek
Second: Trustee Nitka

Yes: Trustees Hubacek, Nitka, Nevarez, Grossi, Sudkamp, Castanuela
No: NA
Motion Carried.

6. REPORTS OF REVENUES AS OF MAY 31, 2025:

Cash Receipts:	\$	442,904.44
Sales Tax:	\$	36,250.37
Home Rule Sales Tax:	\$	86,838.42
Local Gas Tax:	\$	48,696.52
Interest:	\$	<u>9,907.97</u>
Total Revenue:	\$	624,597.72

Action Requested: Motion to approve.

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – President Liska is requesting board approval to extend John DuRocher’s contract with MGT as Interim Village Administrator until August 29, 2025.

Action Requested: Motion to approve extending the contract.

Motion: Trustee Hubacek
Second: Trustee Castanuela

Yes: Trustees Hubacek, Castanuela, Nitka, Nevarez, Grossi, Sudkamp
No: NA
Motion Carried.

Agenda Item # 2 – Interim Village Administrator DuRocher to discuss with the board a longtime residents property that was vacant for a while as the owner was in a nursing home, amassed \$6,825 in mowing penalties, and recently passed away. The daughter is trying to settle the estate of her month and has asked if the additional penalties (for repeat offenders) be removed and that only the base penalty be use. On behalf of the daughter who lives in western Illinois, he is requesting the board approve reducing the penalties from \$6,825.00 to \$3,150.

Discussion ensued and the trustees did not believe that the daughter had no knowledge that the water pipes were frozen, and the heat was off since the resident was in a home for several years.

Action Requested: Motion to approve reducing the penalties from \$6,825.00 to \$3,150.

Failed due to lack of motions.

Agenda Item # 3 – Letter from Interim Village Administrator DuRocher will provide an estimate of the cost of “Other Post Employment Benefits” (OPEB) from Lauterbach and Amen who perform financial services for the fire and police pensions. This estimate is under the long-term liabilities section of the 2024-2025 audit report. The Village is required to do a full study every two years with an estimate being provided during the ”off” year. The cost for this year will be \$3,150 with subsequent costs being \$1,750, \$3,400, and \$1,850 for the following three years.

Action Requested: Motion to approve the OPEB proposal from Lauterbach and Amen at a cost of \$3,150 this year, with subsequent costs being \$1,750, \$3,400, and \$1,850 for the following three years.

Motion: Trustee Castanuela
Second: Trustee Sudkamp

Yes: Trustees Castanuela, Sudkamp, Hubacek, Nitka, Nevarez, Grossi,
No: NA
Motion Carried.

Agenda Item # 4 – Letter from Police Chief Zarate requesting approval for the appointment of part-time Officer Phillip Rutka to a full-time officer with the Forest View Police Department. Upon appointment Officer Rutka will undergo a 2-week transition course to attain certification as a full-time officer with a proposed start date of July 2, 2025.

Action Requested: Motion to approve the appointment of Officer Phillip Rutka as a full-time officer with the Forest View Police Department with a proposed start date of July 2, 2025.

Motion: Trustee Nevarez
Second: Trustee Nitka

Yes: Trustees Nevarez, Nitka, Castanuela, Hubacek, Sudkamp, Grossi
No: NA
Motion Carried.

Agenda Item # 5 – Letter from Police Chief Zarate requesting approval for the appointment of part-time Officer Jonathan Rodriguez to a full-time officer with the Forest View Police Department. Upon appointment Officer Jonathan Rodriguez will undergo a 2-week transition course to attain certification as a full-time officer with a proposed start date of July 2, 2025.

Action Requested: Motion to approve the appointment of Officer Jonathan Rodriguez as a full-time officer with the Forest View Police Department with a proposed start date of July 2, 2025.

Motion: Trustee Nevarez
Second: Trustee Nitka

Yes: Trustees Nevarez, Nitka, Castanuela, Hubacek, Sudkamp, Grossi
No: NA
Motion Carried.

Agenda Item # 6 – Interim Village Administrator DuRocher to discuss an application from the owners of Chicago Liquors Inc. is requesting a retail liquor license and to establish a video gaming license and video gaming terminal permit stickers that were requested 6 months ago and were told to bring it back to the board.

- 1.) Baldemar and Fernando Chavez has applied for a Retail Liquor License for a business named “Restaurant Bar” at 5201 - 03 W. 47th Street.

Action Requested: Motion to approve a retail liquor license to Baldemar and Fernandez Chavez with Chicago Liquors Inc. for the Restaurant Bar Business.

- 2.) Baldemar Chavez/Chicago Liquors Inc. has applied for a Video Gaming Establishment License at 5219 W. 47th Street and Gaming Productions LLC (owner of terminals) Video Gaming Terminal Permit Stickers.

Action Requested: Motion to approve a Video Gaming Establishment License at 5219 W. 47th Street to Baldemar Chavez and Productions LLC (owner of terminals) Video Gaming Terminal Permit Stickers.

In the meeting Chief Zarate was asked by the board if there had been any incidents in the last six months. Chief Zarate stated that an individual was overserved, punched the cash machine and had glass in his eye. The owners of the establishment stated that he came in to their business intoxicated. Discussion ensued.

Both items failed due to lack of motions.

Agenda Item # 7– Interim Village Administrator DuRocher to discuss budget considerations for the Appropriations Ordinance FY 2025-2026.

Discussion ensued. Trustee Castanuela requested that the spending authority be increased \$500.00 for each department

Action requested: None, information only

Agenda Item # 8 – Fire Chief Jones is requesting the board’s approval to purchase one Amana 6.5 cu. ft. gas dryer at a cost of \$749.00, and one 3.8 cu. ft. Top Load Washer at a cost of \$649.00 from Menards.

Action Requested: Motion to authorize the Fire Chief to purchase one Amana Gas Dryer and one Top Load Washer from Menards not to exceed \$1,500.00.

Motion: Trustee Grossi
Second: Trustee Hubacek
Yes: Trustees Grossi, Hubacek, Sudkamp, Castanuela, Nitka, Nevarez
No: NA
Motion Carried.

9. APPLICATION FOR RESIDENTIAL BUILDING PERMIT:

NF 25-10 – John and Rosemary Marynczak, 4533 S. Home Ave. Excavate on private property, install exterior clean out/sanitary sewer repair approximately five feet from west property line.

F 25-10 – Mike and Amy Grossi, 4530 Clinton Ave. Pour 18 X 25 Concrete Slab and install Gazebo 12 x 16.

NF 25-11 - Rafael H. Melgoza, 4506 S. Clinton Ave. Tuckpoint front stairs.

NF 25 –12 – Adeline Valles, 4524 Wenonah Ave. Remove & Replace side stairs.

NF 25 - 13 - Al Snyder, 4620 Grove Ave. Re-roof existing house and garage.

Discussion ensued regarding residents doing their own repairs and confirmed that Building Commissioner is aware and does a final inspection on the permits.

Action Requested: None, information only.

10. REPORTS OF OFFICERS:

A) REPORTS FROM INTERIM ADMINISTRATOR:

Interim Village Administrator DuRocher discussed the following:

Item 1 - Current Noise Ordinance No 24-06.

- Trustee Grossi discussed that we need to enforce our ordinances and mentioned that the Commercial Landscapers turning leaf blowers at 6 am.

Item 2 –Director of Public Works time logs for April 2025 and May 2025

- Mentioned to Trustee Hubacek that the time logs are in his packet.

Item 3 – Letter sent to resident operating a vehicle repair business on 46th and Maple Avenue that is not allowed under the Village Code of Ordinances and was asked to stop immediately.

- Stated that the resident has not responded to two letters and that he will have Josh follow up on this issue.

Item 4 – Letters sent to residents on southwest side of 46th & Maple Avenue regarding lights coming in from signs on Harlem Ave.

- Discussion ensued regarding residents doing their own repairs. There are 6 houses that are being rented in the village and he is looking at some policies.

B) DEPARTMENT HEADS:

Superintendent of Water & Public Works Miller reported:

- Stated that he is waiting on a quote for street signs that provided examples of the street signs that were in black on white, white on green, with or without borders. The board agreed that they like the black lettering on the white signs without the borders.
- He stated that his department is working on installing the new village signs, and flags and will be painting the curbs.
- He mentioned that Riccio will be out to install the Smart Hydrants.

Police Chief Zarate reported:

- Officers are prepared for the summer.
- Announced that the Park District is sponsoring a Softball Game between the Fire and Police Departments on July 17th.

Fire Chief Jones reported:

- Thanked the board for approving the washer and dryer for his department.
- Reported that they will be having live EMS training this month and have a mannequin in the weight room. Lifestar is running the classes, they have independent trainers and should be finished by the end of the month.

C.) REPORTS FROM VILLAGE TRUSTEES

- Trustee Nevarez thanked the Police Department for handling the traffic on 46th street while public works were installing the flags.
- Trustee Grossi asked Superintendent Miller if he would find out what it would cost to re-coat the faded out cross walks. Miller stated he would follow up with Tom at Novotny on the cost to re-coat 10 crosswalks.
- Discussed the parking lots on the side of the Fire Department and in the back of the building and requested Public Works to install more Municipal Parking Only signs.
- Trustee Sudkamp mentioned that there is a hose on the sidewalk on 45th and Home Ave.
- Discussed the shooting range that has been on hold. The Chief stated that the cost to repair it is \$ 250,000 and currently our officers have to travel to another location to get their certifications. A trustee asked the Chief to find out if other towns would come to our range if it was fixed and then look into getting money for it.
- Trustee Grossi would like the board to consider an ordinance regarding certain breeds in the village and would like this to be put in with the New Resident Welcome package.

D.) REPORTS FROM THE VILLAGE PRESIDENT LISKA:

List of items to be discussed:

- 1.) Drones for Fire Department & Police Department
 - Stated that in light of the Tank Fire at Apex, the lost person incident, and car accident on Oak Park Ave. and the drone would be beneficial for both the Fire and Police Departments.
- 2.) Vacation form for residents
 - Residents fill out the form and the Police watch the home. Would also like the resident to keep the police informed if someone is going to be at the house when they are not home.
- 3.) House rental policies
 - Discussion that he is aware of 6 houses being rented in the village and is looking at some policies.
- 4.) Speed bumps
 - Discussed that we are looking at speed humps.

11. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:

- Resident John Marbes discussed the Veterans Memorial that he had worked on with the previous Administrator Dropka and also with the Engineer from Novotny. He mentioned that he was going to visit Glenn Ribachinni Studio in Elk Grove Village to produce designs and would like to get some feedback from the board and what is in the budget.
- Trustee Grossi brought up the corner lot next to the park and stated that it would be a perfect spot for benches, paver blocks, flags and to honor every armed service branch. After the meeting Trustee Grossi provided copy of his plans to Marbes.
- A resident asked Chief Zarate if the police could put a camera on 46th and Maple to see all illegal and was told that they cannot.
- A resident stated to the board that they made a big mistake not allowing the gaming license revenue that was on the agenda. Discussion ensued.

12. Executive Session was canceled.

President Liska and Village Administrator DuRocher announced that the closed session was canceled.

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

13. ADJOURNMENT:

To adjourn at 8:25 P.M.

Respectfully submitted,

Laura D. McGuffey
Village Clerk