

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
April 23, 2024**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:01 P.M.

2. PLEDGE OF ALLEGIANCE

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi Sudkamp, Hubacek, Ramirez, Nevarez, Liska

4. APPROVAL OF THE MINUTES

That the minutes of the regular board meeting of April 9, 2024 to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp Hubacek, Nevarez, Liska, Grossi
No:
Motion Carried.

5. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of April 30, 2024:

Payroll- FT /PT/Officials	\$ 103,999.04
Bills Payable	\$ 207,895.73
Manual Check # 34806	\$ 48,019.03
Total Expenditures:	\$ 359,91380

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Action Requested: Motion to approve.

Motion: Trustee Hubacek
Second: Trustee Ramirez

Yes: Trustees Hubacek, Ramirez, Nevarez, Liska, Grossi, Sudkamp
No: None
Motion Carried.

6. TREASURERS REPORT FOR MARCH 2024:

Revenues:	\$	895,043.06
Expenses:	\$	656,013.00
Exceeds Expenses	\$	239,030.66

Action Requested:None, informational only.

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – President Miller is requesting the board approve Resolution No. R 24-08 honoring long-time resident, Sophie Panzer on her Ninety-Fifth (95th) birthday.

Action Requested: Motion to approve Resolution No. R24-08 honoring long-time resident, Sophie Panzer on her Ninety-Fifth (95th) birthday.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp Grossi, Hubacek, Nevarez, Liska
No: NA
Motion Carried.

Agenda Item # 2 – President Miller is supporting the United States Coast Guard and National Safe Boating Council with the Safe Boating Campaign to increase public participation in this outdoor sport and the need for greater attention to courtesy, safety, and education to minimize incidents with lead to boating mishaps and the significant number of boaters who lost their lives by drowning who would have survived had they worn a life jacket. President Miller is proclaiming May 18th through May 24th this year 2024, as National Safe Boating Week in the Village of Forest View, Illinois, and urges all residents to always practice safe boating techniques while on our lakes and waterways.

Action Requested: Motion to approve President Miller proclaiming May 18th through May 24th this year 2024, as National Safe Boating Week in the Village of Forest View.

Motion: Trustee Grossi
Second: Trustee Ramirez

Yes: Trustees Grossi, Ramirez, Nevarez, Liska, Hubacek
No: Trustee Sudkamp
Motion Carried.

Agenda Item # 3 – President Miller is requesting recognition of 37 yrs. of A.B.A.T. E. of Illinois, Inc, and over 352,318 registered motorcyclists statewide and in recognition of the continued roll Illinois serves as a leader in motorcycle safety and awareness and is proclaiming the Month of May, this year 2024 as Motorcycle Awareness Month urging motorists to join to improve safety and awareness on our roadways.

Action Requested: Motion to approve President Miller proclaiming the Month of May, this year 2024 as Motorcycle Awareness Month.

Motion: Trustee Ramirez
Second: Trustee Grossi

Yes: Trustees Ramirez, Grossi, Nevarez, Liska, Hubacek
No: Trustee Sudkamp
Motion Carried.

Agenda Item # 4 – Letter from Superintendent of Water and Public Works Filec requesting the board approve and recognize Friday, April 26, 2024 as Forest View’s 2024 Arbor Day; and approve the Tree City USA proclamation.

Action Requested: Motion for the board to recognize Friday, April 26, 2024 as the Village’s first official Arbor Day and approve the Tree City USA Proclamation.

Motion: Trustee Nevarez
Second: Trustee Sudkamp

Yes: Trustees Nevarez, Sudkamp, Grossi, Hubacek, Ramirez, Liska
No: NA
Motion Carried.

Agenda Item # 5 - Letter from Administrator Dropka requesting the Board approve an updated engineering agreement with Hancock Engineering specifically for the Wenonah Avenue Sewer Project.

Action Requested: Motion to approve an updated engineering agreement with Hancock Engineering specifically for the Wenonah Avenue Sewer Project.

Motion: Trustee Grossi
Second: Trustee Ramirez

Yes: Trustees Grossi, Ramirez, Hubacek, Nevarez, Sudkamp, Liska
No: NA
Motion Carried.

Agenda Item # 6 - Letter from Superintendent of Water and Public Works Filec seeking board to approve Elevate Sign Company to install three “Village of Forest View” signs to be located at 46th and Harlem Ave., 45th and Harlem Ave., and 45th and Oak Park Ave at a cost not to exceed \$30,000.

Discussion ensued and the board asked Superintendent Filec to bring back other sign designs.

Agenda Item # 7 - Letter from Police Chief Zarate seeking approval to purchase an annual subscription to (ACS) Administrative Consulting Specialist LLC. To provide services such as Grant writing for department along with administrative services such as department policies, procedures and assisting with emergency preparedness plan for both the Fire Department and the Police Department at a yearly cost of \$10,000 per department. The total cost for service from ACS is \$20,000.

Action Requested: Motion to approve the purchase of an annual subscription to (ACS)Administrative Consulting Specialist LLC. To provide services such as Grant writing for department along with administrative services such as department policies, procedures and assisting with emergency preparedness plan for both the Fire Department and the Police Department at a yearly cost of \$10,000 per department. The total cost for service from ACS is \$20,000.

Motion: Trustee Ramirez
Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Liska, Grossi, Sudkamp, Hubacek
No: NA
Motion Carried.

Agenda Item # 8 - Letter from Police Chief Zarate is seeking approval to hire Anthony Hernandez as a Part-time Police Officer.

Action Requested: Motion to approve hiring Anthony Hernandez as a Part-time Police Officer.

Motion: Trustee Hubacek
Second: Trustee Sudkamp

Yes: Trustees Hubacek, Sudkamp, Grossi, Ramirez, Nevarez, Liska

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No:
Motion Carried.

Agenda Item # 9 - Letter from Administrator Dropka to discuss updating our current Noise Ordinance.

Discussion ensued regarding what the trustees would like to see in a new noise ordinance.

Action Requested: None, discussion only

9. APPLICATIONS FOR RESIDENTIAL BUILDING PERMITS:

NF24-02 Carlos Acosta 4551 Grove Ave. Replace roof and gutters on single family home and garage.

NF24-03 Laverne & Thomas Cichon, 4511 S. Wisconsin Ave. Tub to shower conversion. Installing one solid wall panel of acrylic on each of the 3 walls in wet area.

NF24-04 Luis Mendez, 4524 Clinton, Replace green board and retile shower in basement.

NF- 24- 05 Jennifer Arce, 4501 Kenilworth, Complete remodel of bathroom # 2, remove and replace bathtub in bathroom # 2, installing 20 can lights in living room, kitchen, and family room.

NF24-06 Daisy Fernandez & Brian Isakson, 4528 Oak Park Ave. Remove and replace 3 to 4 sections of public sidewalk and front porch.

NF24-07 Desiree Kramer, 4503 S. Clinton Ave. Replace front porch stairs and lattice.

Action Requested: None, informational only.

10. REPORTS OF OFFICERS:

A.) REPORTS FROM THE VILLAGE ADMINISTRATOR:

- Reported that he is working on a false alarm ordinance to address unnecessary number of false alarms that are occurring at commercial properties that have faulty alarm systems.
- Reported that he is working on an ordinance that increases the penalties for Class D liquor license violations.
- Working on a Special Service Area tax to be put in place for the businesses around Central and 47th Street, and the voluntary annexation application form a business on the corner of 51st Street and Central Ave.
- Stated that he and Village Accountant Conklin met with Azavar Auditing Systems and will be working on putting business license applications online and to accept payments online.

- Reported that the red-light camera project continues to be ongoing, and IDOT may be approving our application in May.
- Reported that we will be looking at how the Village ended for the Fiscal Year as of April 30th. He will be working with department heads in May to put together a budget for next year.
- Reported that the Centennial Planning Committee continues to hold meetings.

B.) REPORTS FROM DEPARTMENT HEADS

Superintendent of Water and Public Works Filec reported:

- Met with Village Engineer today to go over some of the work by M J Asphalt Company as the 2024 Street project will be starting tomorrow.
- Sent out notices and code red calls to inform residents on those 4 blocks that the street project would be commencing on Wednesday and stated that M J will be progressing this year to get in and out which will work well with traffic control and the overall scope of the project.
- Met with Hancock to go over the Wenonah Ave sewer project and coordinate with several businesses on Forest View Terminal Drive.
- Reported that the new street sweeper is out on the streets.

Police Chief Zarate reported:

- Reported on the Police Department Activity report for the month of March 2024. They issued 103 Traffic State Citations, 108 Parking /Ordinance Tickets, 14 Accident Reports (Crash), for a Total of 151 Service Calls. There were 16 arrests, 4 misdemeanors, and 2 Felonies.
- Monies generated by the Police Department Total Paid Parking/Ordinance Tickets \$5,750.00, 13 Tow Seizures at \$9,750.00, Truck Enforcement \$375.00, total combined \$15,875.00.
- Reported that he would like to restart a program where his Police Officers will be carrying vouchers to hand out to kids when they see them doing something nice in the village. The kids will be able to cash them in at the Shell Gas Station for ice cream. Each month PD will collect the vouchers from Shell and pay them .

Fire Chief Jones reported:

- Reported on the Fire Department Activity report for the month of March 2024. They received a total of 43 calls that included 11 EMS calls, 21 Fire calls, 10 motor vehicle accidents, and 1 other Fire calls for invalid assists / stand by-fill ins. The Fire Department did 0 fire station tours, besides the Open House and completed 498 hours of training.
- Reported that today he received the quote to outfit the fire department vehicle with the lights, radio and sirens that had been approved at the last meeting at a cost not to exceed \$11,500. Discussion ensued and the board was in agreement that the Fire Chief should go ahead and place the order and then put it on the next agenda for final approval.

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C.) REPORTS FROM VILLAGE TRUSTEES:

- Trustee Liska asked what happens when a resident who is violating the grass cutting ordinance. Public Works Superintendent Filec stated that the resident is given a warning. If the violation occurs again and the village cuts the grass the resident gets a fine.
- Trustee Liska wanted an update on the stop light by Kinder Morgan on Forest View Terminal Drive. Administrator Dropka stated he is meeting with IDOT since they will need to remove the stop sign.
- Trustee Sudkamp wanted an update on the Berm. Administrator Dropka state that they are 99% done with the phasing stage and waiting on the easements.
- Trustee Nevarez commented that she noticed that the emergency lights on 46th and Harlem are not working. Superintendent Filec reported that we are already aware of it and is meeting with Meade Electric and is working with Chief Zarate.

D.) REPORTS FROM THE VILLAGE PRESIDENT:

- President Miller asked Chief Zarate on an update on the Seat Belt Check. Chief Zarate said that he is working on special details for his department to conduct seat belt checks, cell phone violations this summer and is applying for a grant.

11. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:

- Resident asked if the car wash could turn off their lights behind the car wash when they close at night.
- Resident on 45th and Oak Park Ave complained that her house is shaking ever the Bus goes over the speed bumps.
- Resident on 46th and Maple Ave complained that he is seeing cars are not stopping at the stop signs and they need more stop signs on 45th street from Home to Oak Park Ave.
- Resident commented that there are several street signs that are faded. Superintendent Filec stated that it has been on his radar and is already working on this.
- Resident who lives by the park wanted to know if they would consider changing the noise ordinance weekday hours to coincide with the park hours.

12. MOTION TO ADJOURN

Motion: Trustee Ramirez
Second: Trustee Hubacek

13. ROLL CALL:

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

14. ADJOURNMENT:

To adjourn at 7:44 P.M.

Respectfully submitted,

Laura D. McGuffey

Village Clerk

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