

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
June 21, 2022**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska
Absent: Trustee Nevarez

4. PRESENTATIONS / PUBLIC COMMENT OR QUESTIONS

President Miller and Administrator Dropka introduced Cook County Commissioner Frank Aguilar who was present at the meeting.

- Commissioner Aguilar discussed that he met with new Director in Emergency Management and is working on FEMA grants and invited the Board to join him tomorrow at the Franklin Park Fire Department. He reported that six towns applied for the JAG grant that funds reimbursements for their dispatch centers and was happy to hear that the Village of Forest View received the grant.

5. SWEARING IN CEREMONIES

Officer Salomon Guzman was sworn in as a Full time Police Officer.

- *Fellow officers, friends and family were present at the meeting to congratulate Officer Guzman.*

6. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of May 10, 2022 be approved as read:

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Sudkamp, Grossi, Hubacek, Liska
Abstain: Trustee Ramirez
Absent: Trustee Nevarez
Motion Carried.

7. REPORTS OF EXPENDITURES - May 16, 2022 – May 31, 2022

1.) Payroll – Full-time/Part-Time/Officials:	\$ 111,391.65
2.) Bills Payable:	<u>\$ 281,689.57</u>
3.) Total Expenditures:	\$ 393,081.22

Action Requested: None, information only.

8. REPORTS OF EXPENDITURES - June 1, 2022 – June 15, 2022

1.) Payroll – Full-time/Part-Time/Officials:	\$ 114,183.25
2.) Bills Payable:	<u>\$ 55,178.82</u>
3.) Total Expenditures:	\$ 169,362.07

Action Requested: None, information only.

9. REPORTS OF REVENUES as of May 31, 2022:

Cash Receipts:	\$ 649,582.72
Sales Tax:	\$ 38,774.37
Home Rule Sales Tax:	\$ 33,502.87
Interest:	\$ 1,759.72
Local Gas Tax:	<u>\$ 37,805.04</u>
Total Revenue:	\$ 761,424.72

Action Requested: None, information only.

10. TREASURER’S REPORT for April 2022

Revenues:	\$ 495,114.40
Expenditures:	<u>\$ 432,146.92</u>
Revenues Exceeds Expenses:	\$ 62,967.48

Action Requested: None, information only.

11. TREASURER’S REPORT for May 2022

Revenues:	\$ 775,422.65
Expenditures:	<u>\$ 600,334.78</u>
Revenues Exceeds Expenses:	\$ 175,087.87

Action Requested: None, information only.

12. DEPARTMENTAL CORRESPONDENCE:

Agenda Item #1 – Letter from Administrator Dropka to discuss with the Board the new VOIP Internet phone system with First Communications that was to replace the old copper-based services. He is requesting the Board’s approval to sell the surplus property (26 phones) that are no longer used and to approve Ordinance No. 22-15, authorizing the sale or disposal of certain surplus personal property.

Action Requested: Motion to approve Ordinance No. 22-15, authorizing the sale or disposal of certain surplus property.

Motion: Trustee Ramirez
Second: Trustee Grossi
Yes: Trustees Sudkamp, Hubacek, Ramirez, Liska, Grossi
Absent: Trustee Nevarez
Motion Carried.

Agenda Item #2 – Letter from Administrator Dropka to discuss the Fire Pension and Police Pension obligation bonds stating that it is necessary to make two additional payments for the Fire Pension and the Police Pension this fiscal year that were not levied during the last fiscal year that ended April 30, 2022. Administrator Dropka is requesting approval for Resolution 22-04 Firefighters Pension Fund and Resolution 22-05 for the Police Pension Fund and to process two additional payments \$30,000.00 to the Fire Pension Fund and \$200,00.00 for the Police Pension Fund for this fiscal year that were not levied last fiscal year that ended April 30, 2022.

Action Requested: Motion to approve Resolution 22-04 Firefighters Pension Fund and Resolution 22-05 for the Police Pension Fund and to process two additional payments of \$30,000.00 for the Fire Pension and \$200,00.00 for the Police Pension for this fiscal year that were not levied last fiscal year that ended April 30, 2022.

Motion: Trustee Ramirez
Second: Trustee Liska
Yes: Trustees Hubacek, Ramirez, Liska, Grossi, Sudkamp,
Absent: Trustee Nevarez
Motion Carried.

Agenda Item #3 – Letter from Administrator Dropka and Joy Conklin regarding the 457b retirement options for employees that are interested in a retirement plan that are not eligible to enroll in IMRF. They are requesting the Board’s approval to establish a 457b plan, retain Investment Manager, Linda Sokol Francis from Brookfield Financial Plans Inc. to assist in setting up, enrolling, and maintaining and investing of funds for a 457b plan, and determine a match rate for employees enrolled in the plan.

Action Requested: Motion for the Board to approve and establish a 457b plan, retain Investment Manager, Linda Sokol Francis from Brookfield Financial Plans Inc. to assist in setting up, enrolling, and maintaining and investing of funds for a 457b plan, and determine a match rate for employees enrolled in the plan.

Motion: Trustee Sudkamp
Second: Trustee Ramirez
Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Hubacek
Absent: Trustee Nevarez
Motion Carried.

Agenda Item #4 – Letter from Administrator Dropka to discuss the meeting that he and Public Works Director Tim Kutt had with Sensus the company who installed our water meters in 2018 and is requesting the Board to approve the Sensus Water Meter Proposal.

Action Requested: Motion for the Board to approve the Sensus Water Meter Proposal.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Liska, Grossi, Sudkamp, Hubacek, Ramirez
Absent: Trustee Nevarez
Motion Carried.

Agenda Item #5 – Letter from Administrator Dropka to discuss the two trees that blew down during a medium sized windstorm during the week of May 16th. We met with Bluder’s Tree Service and conducted an emergency tree removal program the following week because of these two incidents which resulted in 25 dead trees being removed. After the most recent storm on Monday June 14th he is requesting the Board approve a proposal with Bluder’s Tree Service to conduct a heavy tree trimming of the whole village at a cost of \$60,000.

Action Requested: Motion to approve to proposal with Bluder’s Tree Service to conduct a heavy tree trimming of the whole village at a cost of \$60,000.

Motion: Trustee Ramirez
Second: Trustee Liska

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska
Absent: Trustee Nevarez
Motion Carried.

Agenda Item #6 – Letter from Administrator Dropka requesting the Board to approve a rental agreement with Cintas to provide uniforms for Public Works employees that will include providing enough uniforms for the week and provide service each week to deliver clean uniforms and pick up and washing the previous weeks uniforms. In addition, Cintas will provide Police, Fire and Forest View rugs that will include delivering clean rugs and pick up and clean the rugs from the previous week.

Action Requested: Motion to approve a rental agreement with Cintas to provide uniforms and laundry services for Public Works employees uniforms and provide Police,

Fire and Forest View rugs that will include delivering clean rugs and pick up and clean the rugs from the previous week.

Motion: Trustee Liska
Second: Trustee Grossi

Yes: Trustees Sudkamp, Hubacek, Ramirez, Liska, Grossi
Absent: Trustee Nevarez
Motion Carried.

Agenda Item #7 – Letter from Chief Stelter regarding his departments current training from Northeast Multi-Regional Training (NEMRT) that are scheduled quarterly and is requesting the board to approve membership into the Tri-River Police Training, Inc, a mobile training unit that will give the department more access to the needed training classes that his department normally would not get through NEMRT. Chief Stelter is requesting the board approve membership into the Tri-River Police Training, Inc and approve the Intergovernmental Agreement.

Action Requested: Motion to approve membership into the Tri-River Police Training, Inc and approve the Intergovernmental Agreement.

Motion: Trustee Sudkamp
Second: Trustee Hubacek

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska
Absent: Trustee Nevarez
Motion Carried.

Agenda Item #8 – Letter from Chief Stelter requesting approval to purchase two (2) new patrol vehicles from Morrow Brothers Ford near Springfield, IL at a cost not to exceed \$ 72,570.00 (\$36,285.00 per vehicle / State bid price.

Action Requested: Motion to approve the purchase of two (2) new patrol vehicles from Morrow Brothers Ford near Springfield, IL at a cost not to exceed \$ 72,570.00 (\$36,285.00 per vehicle / State bid price.

Motion: Trustee Hubacek
Second: Trustee Sudkamp

Yes: Trustees Sudkamp, Hubacek, Ramirez, Liska, Grossi
Absent: Trustee Nevarez
Motion Carried.

Agenda Item #9 – Letter from Chief Stelter to implement a temporary parking pass for people who are visiting residents of the Village. Each pass has a number affixed to it and would be signed out from the Police department by the Forest View resident. The pass would be returned to the police department when no longer needed. Any individual who acquires a temporary

parking pass will still be obligated to follow any overnight parking laws in the village. Chief Stelter is requesting the board approve the adoption of the temporary parking pass for Residents.

Action Requested: Motion to approve the adoption of the temporary parking pass for Residents.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Hubacek, Ramirez, Liska, Grossi, Sudkamp
Absent: Trustee Nevarez
Motion Carried.

Agenda Item #10 – Letter from Chief Jones to consider appointing Kevin Klincik as a Part-time Firefighter/Paramedic.

Action Requested: Motion to appoint Kevin Klincik as a Part-time Firefighter/Paramedic.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Hubacek
Absent: Trustee Nevarez
Motion Carried.

13. Applications for New Business License

Agenda Item # 11 – Letter from Administrator Dropka for the board to approve and issue a new business license to Bachir Maaradji. He has completed his background check and will be leasing 3.78 acres from MWRD to open his new business Truck Parking LLC at 4801 S. Harlem Avenue.

Action Requested: Motion for the board to approve and issue a new business license to Bachir Maaradji. He has completed his background check and will be leasing 3.78 acres from MWRD to open his new business Truck Parking LLC at 4801 S. Harlem Avenue.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Liska, Sudkamp Hubacek, Ramirez,
No: Trustee Grossi
Absent: Trustee Nevarez
Motion Carried.

14. APPLICATIONS FOR USE OF THE VILLAGE HALL ART TRECKLER ROOM.

Resident Nicole Kittle is requesting the Board’s approval to rent the Art Treckler room on Saturday July 23, 2022. The request is for a Graduation Party which will be held from 3:00pm to 7:00 pm for approximately 60 guests.

Action Requested: Motion to approve.

Motion: Trustee Hubacek
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska
Absent: Trustee Nevarez
Motion Carried.

15. APPLICATIONS FOR BUILDING PERMITS

A.) Applications for Residential Permits:

F 22-15 - Dagoberto Lara, 4625 Wisconsin Ave. Installation of rooftop solar panels.

F 22-17 - Thomas & Laverne Cichon, 4511 Wisconsin Ave. Installing 8 ft x 7 ½ ft storage shed behind garage on wood.

F 22-18 - Carlos Gomez, 4528 Maple Ave. Removing two kitchen windows in back of house and replace with a sliding door.

F 22-19 - Ellen Michaud, 4530 S. Oak Park Ave. Demolishing existing garage and constructing a new 20 ft x 22 ft detached garage.

F 22-21 – Leslie Kremsky and Luis Hernandez, 4552 Kenilworth Ave. Installation of an 18 ft round swimming pool.

F 22-22- Carlos Gomez, 4528 Maple Ave. Installation of a 21 in round swimming pool.

F 22-23 – Toribio Ramirez, 4619 Wisconsin Ave. Replace concrete driveway, not to pass house.

F 22-24 - Carlos Gomez, 4528 Maple Ave. Building 12 ft x 10 ft deck that will be framed out 2 x 12 ft all the way around. Moving air conditioner.

F 22-25 – Altagracia Sosa, 4503 Wenonah Ave. Build up three separate walls in basement to section of areas of the basement that with no electricity.

✓ Escape window must be installed before final inspection.

F 22-26- Ana Trinidad, 4502 Maple Ave. Install 13 ft x 16 ft patio in back yard using 16 in x 16 in pavers.

NF 22-18 – Carlos Baez Jr., 4603 Wenonah Ave. Removing dining room wall to open kitchen area.

NF 22-19 – Michelle Garcia, 4503 Maple Ave. Tear off existing roof and replace roof over house and garage.

NF22-20 – Waclaw Pecherz, 4615 S. Kenilworth Ave. Replace roof and gutters.

NF 22-21- Laura McGuffey, 4600 S. Wenonah Ave. Remove existing gutter system and install 5-in gutters and 3-in x 4-in downspouts on entire house.

NF 22-22 – Toribio Ramirez, 4619 Wisconsin Ave. Replace siding on the house.

NF 22-23 – Christine Vetro, 4521 Maple Ave. Remove and replace driveway 60 ft x 14 ft, 5 in thick and 4 in compacted gravel.

NF 22-24 – Edward DeRosa, 4505 Kenilworth. Replacing 16 windows with the same.

Action Requested: None, information only.

B.) APPLICATIONS FOR COMMERCIAL PERMITS

Agenda Items # 12 – Letter from Administrator Dropka regarding Building Permit F 21-14 that was issued on 3/21/22 for SSS Real Estate Management LLC., 4609 S. Harlem Ave. to install signs at 4609 S. Harlem Ave. The original permit was issued 3/25/21 and expired 3/21/22. The owner of the property has requested an extension to the building permit # 21-14 to install the signs. All Village Codes must be followed according to our Village Ordinance and must only advertise businesses that have been approved by the Village Board. Requesting the board to approve adhering to the Village Code.

Action Requested: Motion to approve adhering to Village Code and grant an extension for 6 months provided owner submits an updated drawing sign plan.

Motion: Trustee Liska
Second: Trustee Ramirez

Yes: Trustees Ramirez, Liska, Grossi
No: Trustee Sudkamp, Hubacek
Absent: Trustee Nevarez

F22-16 – Clear Chanel Outdoor (I-55 LLC.), 6500 W. Canal Bank Road. Provide maintenance on 17-foot x 59-foot digital billboard panel.

Action Requested: Motion to approve commercial permit # F 22-16 to provide maintenance on 17-foot x 59-foot digital billboard panel.

Motion: Trustee Ramirez
Second: Trustee Liska

Yes: Trustees Ramirez, Liska, Hubacek
No: Trustees Grossi, Sudkamp
Absent: Trustee Nevarez

F22-20 – Forest View Park District, 4621 S. Wenonah Ave. Remove and replace concrete sidewalk 5-ft-long x 17-ft-wide near bathroom entrance, the concrete square where planter is 8-ft x 8 ft.

Action Requested: Motion to approve commercial permit # F 22-20 to remove and replace concrete sidewalk 5-ft-long x 17-ft-wide near bathroom entrance, the concrete square where planter is 8-ft x 8 ft.

Motion: Trustee Liska
Second: Trustee Ramirez

Yes: Trustees Hubacek, Ramirez, Liska
No: Trustees Grossi, Sudkamp
Absent: Trustee Nevarez

F22-22 – Graham Enterprise, Inc. 5503 West 47th Street. Demolition and disposal of the existing Warehouse and Truck Repair Shop.

Action Requested: Motion to approve commercial permit # F 22-22 for demolition and disposal of the existing warehouse and truck repair shop.

Motion: Trustee Liska
Second: Trustee Hubacek

Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Hubacek
Absent: Trustee Nevarez
Motion Carried.

16. REPORTS OF OFFICERS:

A.) Reports from Department Heads

Village Administrator Dropka reported:

- Administrator Dropka wanted to thank our Public Works Department. They were exceptional with the clean-up in the village in a timely manner after last Monday's storms. After they had everything in order by Thursday morning, he reached out to Stickney Mayor Walk and offered our public works employees to assist in Stickney's clean up since it would appear that they were having a difficult time and Forest View had everything under control. Public Works proceeded to assist in cleaning up the 4300 and 4400 blocks of Maple Ave.
- Current Technologies continues to perform several different tasks to address different issues and deficiencies with our system. Our new phone system is up and running, and

there are just a few minor outstanding issues being addressed. He pointed out that now when you call the non-emergency police number after hours, you will be prompted with an option to press number one (#1) for non-emergency police service, and you will be directly connected with the dispatch center. You will no longer need to hang up and dial a new number.

- He informed the Board that they met with the FOP on June 15th and plan to meet for their next FOP negotiation meeting on Thursday, June 23 and is looking forward to reaching an agreement to present to the July Board meeting.
- Cicero dispatch has confirmed that they will be able to switch us over to their center by January 1, 2023 after Justice informed us that they would not extend the agreement past December 31, 2022. A few of their vendors have started meeting with Chief Stelter and Chief Jones to get to know what needs to be implemented. We will be meeting with Cicero next week to begin discussing an Intergovernmental Agreement that he looks forward to presenting at the July board meeting. Village Attorney Murphey has started to prepare an Intergovernmental Agreement for lock up service with the City of Berwyn.
- Informed the board of a police incident in the early morning hours of May 22, 2022. Chief Stelter and Office Kulaga were on the scene at 3:30 am. He stated that it is common practice with other police departments to allow Police Chiefs to take their police vehicles home and suggested that the board allow Chief Stelter to take his police vehicle home so that in case of an emergency he can promptly be at the scene and lead his police department.
- Reported that the key fob and new doors project is finished, and a company will be coming in to perform the lettering and etching for the new doors with our village logo, office hours, etc. within the next few weeks.
- Informed the board that he has been meeting with the department heads over the past few weeks to put together a budget for this next year. Our final budget meeting is set for Friday and stated that he would like to have a special meeting in the first part of July to go line by line as was done last year and discuss what is being proposed.
- The televising and cleaning of the sewers on 47th Street is finished as well as the 42-inch pipe at Grove Avenue. We reviewed all of the reports and have started discussing taking ownership of the sewer lines on 47th street with the 47th Street Association. We have laid out what the village would like to see before taking ownership, specifically, there needs to be a cost agreement, and we would like them to reline the entire system before ceding ownership to us. The Association will meet to discuss. They will then make a proposal to us, and I will bring that to the board so that we can further discuss. This will be for the sewer lines only, and not the water service at this time.
- In conclusion he stated that he would like to hold a special meeting on June 27th, at 6:00 pm to review the final two Public Works candidates that Direct Kutt interviewed. He stated that he would discuss further in closed session.

Chief of Police Stelter reported:

- Reported that Officers Margulis and Officer Spatz have completed their 80 hours training course to be fully recognized and registered with the state as full-time police Officers and wanted to congratulate them.
- Complimented everyone who came out the night of the storm to help clean up. He wanted to compliment Officer Clayton who was pulling trees off cars and helping our which showed his dedication.

- Reported that the car cameras will be installed next week, and a trainer will be coming out to teach the officers how to operate the cameras.
- The new police uniform patches arrived, and they look great which also boosted his departments morale.
- Detailed the Police Officers Activity for the Month of May 2022.

Fire Chief Jones reported:

- Detailed the Fire Department Activity for the Month of May 2022.
- Reported that Fire Station Open House was a success. There were over 60 residents who attended and thanked the village for all their support and related that the next open house will be in October.

Director of Public Works Kutt reports:

- Reported that Public Works removed and replace fire hydrants that were broken and very old at Canal Bank Road, Kenilworth (2 hydrants), Clinton and in from of Lakeshore Recycling and 51st Street.
- Removed and replace failed isolation valves which included a line stop on Kenilworth Ave and a valve that leaks from the bonnet on Oak Park Ave. Changed out water meters and meter heads at the MWRD building, Kinder Morgan and a cross connection with Stickney.
- Stated that they repaired water leaks which included a split main at Canal Bank Road and repaired water service that was leaking on Wenonah Ave.
- Worked on the sewer system, replacing 14 washed out basins that were undermining the street and /or aprons on Kenilworth, Oak Park, Grove, Wisconsin, and Maple Avenues.
- Removed and replaced about 20 feet of 15-inch sewer on 51st street that was filled with tar obstructing the main sewer line.
- Located 83 sidewalks that are trip and fall hazards that will be replaced once the budget is approved with low bidder.
- Public Works will be trimming every residential parkway tree at a cost of \$61,350.00. They have removed 25 dead trees thus far at a cost of \$16,500.00. The storm that came through last week caused various damages in the village. The cost for the storm cleanup is \$11,500.00 and an additional 23 trees had to be removed which will cost between \$25,000.00 to \$ 30,000.00. Once the tree trimming is complete, we should be good with tree maintenance for 3 years.
- We will be taking bids in late summer to pave Home Avenue and the 4600 block or Kenilworth Avenue. These funds are with the MFT monies and will follow MFT guidelines.
- Reported that he has completed a street rating map of the village that will show over the next several years how the road paving and streets rated against each other.
- Mentioned that we are now members of Sourcewell which allows the Village to use Governmental discount pricing on all vehicle purchases and as well as other items that local villages use.

- Stated that the village has secured 400 tons of road salt with Morton for the upcoming season. For the 2023-2024 winter season we will be joining CMS to purchase road salt through a State Purchase program which should save us \$20.00 per ton.
- Reported that Public Works department has received their uniforms which will assist residents in identifying our workers in the Village. We are looking into providing steel toe work boots or an OSHA accepted work boot to our public work employees.

B.) Reports from Village Trustees

- Trustee suggested that the Village install the stop signs that light up. He inquired about installing speed bumps by the park.
 - ✓ *Discussion ensued that the village would be liable for damages caused by the speed bumps and does not think this would work with the Pace bus and snow removal.*
- Trustee reported that several residents complained about new building permits.
 - ✓ *Discussion ensued that the village is aware of the complaints and will address them.*
- Trustee reported that the treadmill and bike are not working properly in the fitness center.
 - ✓ *Administrator Dropka stated that these items are in the budget.*

C.) Report from the Village President

- Expressed her appreciation to everyone who came out during the storm and thanked them for all their hard work.

17. QUESTIONS FROM THE AUDIENCE

- Resident asked if they need to call Bluder's to have a tree trimmed.
 - ✓ Director Kutt said that the village is responsible for the trees that are on the parkway and will contact Bluder's when they need to be trimmed or removed.

18. Public Comment or Questions

19. MOTION TO GO INTO CLOSED SESSION AT 8:52 P.M.

Motion: Trustee Sudkamp

Second: Trustee Grossi

20. ROLL CALL

Present: Trustees Hubacek, Ramirez, Liska, Grossi, Sudkamp

Absent: Trustee Nevarez

Agenda # 13 - To consider individual employee personnel matter, pursuant to Section 2 (c) (1) of the Open Meetings Act.

21. MOTION TO RETURN TO REGULAR SESSION AT 9:20 P.M.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Hubacek, Ramirez, Liska, Nevarez, Grossi, Sudkamp
Absent: Trustee Nevarez
Motion Carried.

22. ADJOURNMENT:

To adjourn at 10:31 P.M.

Motion: Trustee Grossi
Second: Trustee Sudkamp

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey
Village Clerk