

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
VILLAGE HALL – BOARD MEETING ROOM  
MARCH 12, 2019**

**1. CALL TO ORDER:**

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:**

Present: Trustees Grossi, Figueroa, Miller, Stimach, Kirchgatterer  
Absent: Trustee Hubacek

**4. APPROVAL OF PREVIOUS MINUTES:**

That the minutes of the regular board meeting of February 26, 2019 be approved as read:

Motion: Trustee Kirchgatterer  
Second: Trustee Figueroa

Yes: Trustees Figueroa, Miller, Stimach, Kirchgatterer, Grossi  
No: None  
Absent: One  
Motion Carried.

**5. APPROVAL OF PREVIOUS CHECK REGISTER:**

- A. To approve the check register from the payroll of the February 26, 2019 board meeting in the amount of \$ 98,051.64.

Check # 28947-28956  
Voided: None

Motion: Trustee Grossi  
Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Figueroa  
No: None  
Absent: One

Motion Carried.

- B. To approve the check register from the accounts payable of the February 26, 2019 board meeting in the amount of \$ 81,437.71.

Check # 28957-29001

Voided: None

Motion: Trustee Stimach  
Second: Trustee Figueroa

Yes: Trustees Stimach, Kirchgatterer, Grossi, Figueroa, Miller  
No: None  
Absent: One  
Motion Carried.

**6. REPORTS OF EXPENDITURES:**

- A. To approve the village payroll in the gross amount of \$ 94,445.75. This payroll covers the period from March 1-15, 2019 for regular full-time employees. Also covered is the Officials payroll from March 1-31, 2019 and the part-time payroll from February 16-28, 2019.

Motion: Trustee Grossi  
Second: Trustee Stimach

Yes: Trustees Kirchgatterer, Grossi, Figueroa, Miller, Stimach  
No: None  
Absent: One  
Motion Carried.

- B. To approve the accounts payable as listed in the amount of \$ 43,292.20.

Motion: Trustee Kirchgatterer  
Second: Trustee Stimach

Yes: Trustees Grossi, Figueroa, Miller, Stimach, Kirchgatterer  
No: None  
Absent: One  
Motion Carried.

- C. Total Expenditures: \$ 137,738.95

**7. REPORTS OF REVENUE – As of February 28, 2019:**

Cash Receipts:	\$ 181,512.24
Sales Tax:	\$ 48,100.98
Home Rule Sales Tax:	\$ 24,052.39
Interest (Investments):	\$ 2,931.34
Local Gasoline Tax:	\$ 1,076.00
Total Revenue:	\$ 257,672.95

Action Requested: None, informational only.

**8. DEPARTMENTAL CORRESPONDENCE:**

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of an Agreement between the Village of Forest View and the Illinois Fraternal Order of Police Labor Council.

Village Administrator Masciola was pleased to announce that an agreement had been reached between the Village and the Illinois Fraternal Order of Police Labor Council. He mentioned there was a mediation session back on February 7<sup>th</sup> without a resolution to labor agreement. Then on February 20<sup>th</sup> Chief of Police, Gary Wiseman Jr., Sergeant Bianel Zarate and Officer Ryan Wagner, and he had met to discuss differences to avoid arbitration which would have added another four (4) months to process. Both parties were agreement they wished to avoid arbitration so they worked out the details. He outlined the highlights of the Agreement as follows:

- A 2.5% wage increase retro to July 2018, then July 2019 and July 2020 (3 year contract period)
- Addition of Christmas Eve holiday
- No increase in the number of sick days
- Cap the limit of Compensatory time to 340 hours with a payment above the limit in the subsequent pay period
- Increase of one (1) personal day effective January 1, 2020
- No change to existing vacation benefit schedule
- Longevity increases effective January, 2020: 10 years of service 2.0% added to base salary (currently 1.0%), 15 years of service 2.5% (currently 1.5%), 20 years of service 3.0% (currently 2.0%)
- A Sergeant's promotional process with a written exam component (75%), an oral interview (25%), and a minimum five years of continuous service in order to be eligible to compete
- The employee premium share of Health/Dental Insurance will increase from 15.0% to 17.5% effective July 1, 2020

A motion was made to authorize the Village President and Village Clerk to execute an Agreement between the Village of Forest View and the Illinois Fraternal Order of Police Labor Council for the period July 1, 2018 through June 30, 2021.

To approve Agenda Item # 1:

Motion: Trustee Stimach

Second: Trustee Miller

Yes: Trustees Figueroa, Miller, Stimach, Kirchgatterer, Grossi

No: None

Absent: One

Motion Carried.

Agenda Item # 2 – Police Contract Signing Ceremony.

Village President Powell thanked the Officers for coming and for their work in negotiating this contract.

The signing of Police Contract by Sergeant Baniel Zarate and Officer Ryan Wagner, Village President Powell, and Village Clerk, Joy Conklin, took place.

Village President Powell reiterated his appreciation to the Officers as well as Chief Wiseman and Village Administrator Masciola for their efforts and avoiding arbitration. Village Administrator Masciola added it was a fair agreement for both sides; it took a while; looking to move forward.

Agenda Item # 3 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of Ordinance No. 19-07 authorizing a Water Tower Lease Agreement with Verizon Wireless.

Village Administrator Masciola stated the Ordinance pertains to a Water Lease Agreement with Verizon Wireless for installation of wireless communication facility at the water tower at the cat-walk location. Two (2) other installations on tower now: 1) AT&T at top, and 2) Sprint further down on the legs. This one would be in the middle. Some of the highlights of Agreement include:

- An initial term of five (5) years with the option for Verizon Wireless to renew the lease for up to two (2) additional five (5) year terms
- A signing bonus of \$ 10,000 payable within ninety (90) days of the effective date of the Lease Agreement
- A first year rent of \$ 28,800 commencing on the first day of the month following the date Verizon commences installation of their wireless communications facility installation, or March 1, 2020, whichever occurs first
- Annual increases of three percent (3%) per year

Village Administrator Masciola stated this would be potentially \$ 535,000 in additional revenue over the fifteen (15) year period.

To approve Agenda Item # 3 (Ordinance No. 19-07):

Motion: Trustee Stimach

Second: Trustee Figueroa

Yes: Trustees Miller, Stimach, Kirchgatterer, Figueroa, Grossi

No: None

Absent: One

Motion Carried.

Agenda Item # 4 – Letter from Village Administrator, Mark C. Masciola, regarding the Village’s cloud-based email system.

Village Administrator Masciola stated this was renewal of the Village’s cloud-based email system with Current Technologies for period May 1, 2019 through April 30, 2020 at a cost of \$ 261.24 per month.

A motion was made authorize the Village’s cloud-based email system with Current Technologies at a cost of \$261.24 per month for the period beginning May 1, 2019 through April 30, 2020.

To approve Agenda Item # 4 as specified above:

Motion: Trustee Grossi

Second: Trustee Kirchgatterer

Yes: Trustees Stimach, Kirchgatterer, Grossi, Figueroa, Miller

No: None

Absent: One

Motion Carried.

Agenda Item # 5 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of Resolution No. 19-03 regarding construction on State Highway.

Village Administrator Masciola stated this Resolution regards construction on the State Highways. Typically, the Illinois Department of Transportation (IDOT) requests a Resolution be approved for a two (2) year period and pertains to not only work performed by the Village but also for contractors hired by the Village to do work on State highways. The Village has approved a Resolution like this in the past. This Resolution would cover calendar years 2019 and 2020.

To approve Agenda Item # 5 (Resolution No. R19-03):

Motion: Trustee Figueroa

Second: Trustee Kirchgatterer

Yes: Trustees Kirchgatterer, Grossi, Figueroa, Miller, Stimach  
No: None  
Absent: One  
Motion Carried.

Agenda Item # 6 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of Ordinance No. 19-08 to amend the Dog License Registration Period to coincide with the Vehicle Sticker Registration Period.

Village Administrator Masciola stated this Ordinance is to amend the annual registration period for dog licenses to coincide with vehicle sticker sales June 1 – June 30. Currently, registration of dogs is scattered throughout the calendar year and this will make it more convenient for residents to purchase both dog license and vehicle sticker at the same time. Village President Powell added it will also be easier for Village Office to process/track.

To approve Agenda Item # 6 (Ordinance No. 19-08):

Motion: Trustee Grossi  
Second: Trustee Stimach

Yes: Trustees Grossi, Figueroa, Miller, Stimach, Kirchgatterer  
No: None  
Absent: One  
Motion Carried.

Agenda Item # 7 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of proposals for environmental and geotechnical contractor work as it relates to the Wenonah Avenue Basin Flooding Relief Improvements Project.

Village Administrator Masciola stated that Village Engineer, Brad Clark, informed the need to conduct soil borings for the Wenonah Avenue Basin Flooding Relief Improvements Project.

A motion was made to approve environmental consultant work with True North Consultants in an amount not to exceed \$ 5,000.00.

To approve Agenda Item # 7(A):

Motion: Trustee Grossi  
Second: Trustee Figueroa

Yes: Trustees Figueroa, Miller, Stimach, Kirchgatterer, Grossi  
No: None  
Absent: One  
Motion Carried.

A motion was made to approve geotechnical consultant (Rubino Engineering Inc.) to do the actual soil borings in an amount not to exceed \$ 11,000.00. This also includes a \$ 5,000 permit fee required by the Metropolitan Water Reclamation District (MWRD).

To approve Agenda Item # 7(B):

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Figueroa

No: None

Absent: One

Motion Carried.

## **9. CORRESPONDENCE:**

Agenda Item # 8 – Letter from Judith L. Pohanka, Village Treasurer, informing the Village Board of her resignation as Village Treasurer. For Board informational purposes only.

Village President Powell indicated Village Treasurer, Judith Pohanka, has held the position for several years and it's time for her to enjoy retirement. Village Treasurer, Judith Pohanka, expressed appreciation for the opportunity to serve the Village and that she lives in this Village - a big important part of her family. Village President Powell stated Village Treasurer Pohanka agreed to stay on until the Village finds a replacement which will begin soon.

## **10. APPLICATIONS FOR PERMITS:**

- |        |   |
|--------|---|
| F19-03 | James Welch, 4559 S. Harlem Avenue, Interior Remodel of Convenient Food & Liquor Store for Video Gaming |
| F19-04 | Brandon & Angelica Alvarez, 4612 S. Grove Avenue, Drywall Installation in Basement                      |

Action Requested: None, informational only.

## **11. REPORTS OF OFFICERS:**

### **A.) Reports from Department Heads**

#### **1) Village Administrator Masciola:**

- Received plans last week for a \$1.78M renovation of office area (office and parts warehouse renovation, new mezzanine, and break room) at Rush Truck Center, 4655 Central Avenue. Acting Fire Chief, Thomas Heller, and he had met at Rush Truck Center today to review permit requirements. They will apply for demolition

permit and plans under review with Fire Safety Consultants Inc. (FSCI). He mentioned other improvements already undertaken at Rush Truck Center.

- Build-out underway at Convenience Food & Liquors Store. Video gaming machines are to arrive on Friday, March 15<sup>th</sup>. They hope to start operation of that area the week of March 18<sup>th</sup> or the following week.

2) Chief of Police, Gary Wiseman Jr., provided the Board a heads-up that at the next Board Meeting quotes would be presented for a gate upstairs in the secure hallway. A bulk evidence room has recently been created upstairs as it is required that evidence be kept in a secure location.

3) Acting Fire Chief, Thomas Heller:

- Forty one (41) calls in the month of February: 9 fire calls/fire alarms (no fires in the Village); 8 ambulance calls (4 on I-55); 4 requests for residential assistance; 5 mutual aid from McCook; 14 mutual aid from Stickney; 1 mutual aid from Riverside.
- The new ambulance has been ordered and projected to arrive first week in April as well as the stretcher and cardiac monitor. There will be a two (2) week period for Loyola to certify ambulance and training; hope to get ambulance in service as soon as possible.

Village President Powell inquired whether old ambulance will be picked-up. Acting Fire Chief, Thomas Heller, responded the old ambulance will be kept for two (2) weeks maximum while being trained on the new one and then it will get picked-up as don't want to lose trade-in value.

Acting Fire Chief, Thomas Heller, also provided update on the fire department vehicle involved in an accident last month mentioning that vehicle has been repaired and is back in full service; court date is tomorrow (March 13<sup>th</sup>) for outside individual at fault.

**B.) Reports from Village Trustees – None**

**C.) Report from the Village President**

Agenda Item # 9 - Letter regarding the Village Picnic.

Trustees were all in favor of holding a Village Picnic again this year. Trustee Kirchgatterer mentioned that both dates being proposed (June 22<sup>nd</sup> and August 17<sup>th</sup>) were fine with the Park District. After a brief discussion, the trustees agreed to June 22<sup>nd</sup>. Village President Powell mentioned need for formation of Picnic committee volunteers, and donations.



Village President Powell mentioned that vehicle stickers this year will be the same emblem/layout with the tree as previous years (with the exception of last year being an Illinois Bicentennial emblem/sticker). Trustees agreed with emerald green color for vehicle stickers.

**12. MOTION TO GO INTO CLOSED SESSION AT 7:38 P.M.:**

Motion: Trustee Miller  
Second: Trustee Stimach

Yes: Trustees Stimach, Kirchgatterer, Grossi, Figueroa, Miller  
No: None  
Absent: One  
Motion Carried.

Agenda Item # 10 – To consider the appointment of public officers pursuant to Section 2(c)(3) of the Open Meetings Act.

**13. MOTION TO RETURN TO REGULAR SESSION AT 8:01 P.M.:**

Motion: Trustee Kirchgatterer  
Second: Trustee Miller

Yes: Trustees Figueroa, Miller, Stimach, Kirchgatterer, Grossi  
No: None  
Absent: One  
Motion Carried.

Village President Powell stated the Board discussed the pending retirement of Superintendent of Public Works and Water, Robert Macha, and the steps necessary in the planning of his replacement.

**14. PUBLIC COMMENT OR QUESTIONS:** None

**15. ADJOURNMENT:**

To adjourn at 8:03 P.M.

Motion: Trustee Grossi  
Second: Trustee Figueroa

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin  
Village Clerk

March 12, 2019