

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
May 23, 2023**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:01 P.M.

2. PLEDGE OF ALLEGIANCE

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: None

4. PRESENTATIONS

- Volunteer Programs Coordinator from the Illinois Department of Human Services Cecilia Maciel Martinez will present the 13th Annual Governor's Volunteer Service Award to long-time resident Ranae Sudkamp (Sergo).
 - ✓ Programs Coordinator Martinez stated that Ranae was being recognized as an outstanding volunteer from our community. She stated that there were over one hundred nominations, and that Ranae was one individual out of twenty nominations in the entire state. She went on to say that Ranae has done amazing work and her biography of what she loves about her community.
 - Ranae thanked her for the award and said that she was really honored and that she loves this town. She went on to say that this is "My Village and these are all my neighbors". She concluded saying Thank you very much and that she was proud to be here.
 - President Miller presented Ranae with flowers and pictures were taken with Cecilia.
- Presentation by President Miller for Police Chief Steven Stelter who is retiring on May 31st from the Forest View Police Department after 44 years in law enforcement.

- ✓ President Miller presented Chief Steven Stelter with a retirement gift that was a shadow box with patches from all his previous departments and his Star.
 - Chief Stelter thanked everyone for his retirement gift.
 - There were many residents from the village in attendance who came to congratulate Rancee and Steve.

5. APPROVAL OF MINUTES

That the minutes of the regular board meeting of May 9, 2023, to be approved as read:

Motion: Trustee Nevarez
 Second: Trustee Grossi

Yes: Trustees Nevarez, Grossi, Sudkamp, Ramirez, Hubacek, Liska
 No: None
 Motion Carried.

6. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of May 31, 2023:

1.)	Payroll- FT /PT/Officials	\$	111,021.55
2.)	Bills Payable	\$	<u>70,913.32</u>
3.)	Total Expenditures:	\$	181,934.87

Action Requested: Motion to approve.

Motion: Trustee Ramirez
 Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Liska, Sudkamp, Grossi, Hubacek
 No: None
 Motion Carried.

7. TREASURERS REPORT FOR MARCH 2023

Revenues:	\$	372,693.41
Expenses:	\$	<u>489,535.19</u>
Exceeds Expenses:	\$	-116,841.78

Action Requested: None, informational only.

8. DEPARTMENTAL CORRESPONDENCE

Agenda Item # 1 – Letter from Village Administrator Mike Dropka to discuss a tree removal Ordinance. He is requesting the Board to approve Ordinance No. 23-06 Amending Title 8 of the Forest View Village Code, “Public Ways and Property,” by adding a new Chapter 8, “Tree Planting in the Public-Right-Of-Way”.

Action Requested: Motion to approve Ordinance No. 23-06 Amending Title 8 of the Forest View Village Code, “Public Ways and Property,” by adding a new Chapter 8, “Tree Planting in the Public-Right-Of-Way”.

✓ Discussion ensued.

Motion Failed.

Agenda Item # 2 – Letter from Village Administrator Mike Dropka requesting the board approve the purchase of various flags for in and around the village at a cost of \$5,701.98. Specifically, the main American Flag outside the village hall that needs to be replaced and we would like to hang the Village of Forest View flag right below the American Flag on the main flagpole. Other items include flags to be hung on the light poles, flags to be hung from the rafters of the Fire Department and the replacement /addition of flags to have on hand for village events which includes poles, flag toppers, and stands.

Action Requested: Motion to approve the purchase of various flags for in and around the village at a cost of \$5,801.98.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Ramirez, Hubacek, Nevarez, Liska
No: None

Motion Carried.

Agenda Item # 3 – Letter from Superintendent of Water and Public Works Frank Filec to discuss the water system upgrades and is requesting the board approve the purchase of five (5) East Jordan Fire Hydrants for \$22,766.37.

Action Requested: Motion for the board to approve the purchase of five (5) East Jordan Fire Hydrants for \$22,766.37.

Motion: Trustee Sudkamp
Second: Trustee Nevarez

Yes: Trustees Sudkamp, Nevarez, Liska, Ramirez, Hubacek, Grossi
No: None

Motion Carried.

9. APPLICATIONS OF COMMERCIAL BUILDING PERMITS:

Agenda Item # 4 – NF 23-11 – Forest View Park District, 4621 S. Wenonah. Replace roof on park building.

Action Requested: Motion to approve building permit # NF-23- 11.

- ✓ Discussion ensued that the Permit # F23-10 on form was changed to NF23-11 (a no-fee).

Motion: Trustee Ramirez

Second: Trustee Grossi

Yes: Trustees Ramirez, Grossi, Sudkamp, Liska, Nevarez, Hubacek

No: None

Motion Carried.

10. APPLICATIONS FOR RESIDENTIAL BUILDING PERMITS:

NF23-09 – Fred Fowler, 4533 Grove Ave. Replacing boards and railings for a 5’ by 8’ deck off the rear door of the house.

NF23-10 – Lupita Ambriz, 4520 Clinton Ave. Remove concrete driveway section and replace with asphalt in the back of house.

F23-09 – Anthony Palumbo, 4527 S. Maple Ave. Installing a new above ground pool deck, twenty-one feet above ground.

Action Requested: None, informational only.

11. REPORTS FROM VILLAGE ADMINISTRATOR:

Village Administrator Mike Dropka provided the following details:

- Communicated that a long-time business owner of the Tool Store has sold his business and is in the process of changing ownership.
- Reported that the work with Azavar is near completion after we found several issues. He stated that the village has two gas stations who pay Home Rule Motor Fuel Tax and have been using outdated forms. Azavar is working on coming up with a better reporting system that will soon allow them to pay their tax online and we will be able to better track what they are reporting to the state and will be able to ensure that the tax received is what we should be receiving. He commented that while working on this project he has found that there are other companies in Forest View who supply gas to their employees or workers or trucks as they have gas tanks on site but don’t resale the gas. He stated that our ordinance does not exempt these businesses from paying the home rule sales tax even though they are not selling gas, they have never paid tax. We are working on educating these businesses that they start filing and paying tax on the gas they use to the village. He is estimating that

this will be a substantial increase in revenue for the village. Once they start filing the tax, we will be able to go back and negotiate with them how much they owe from the years that they have not been filing. He stated that he will bring an ordinance to the next board meeting to consider, which will create a business license for fuel distributors that will include a nominal license fee that will only be used for tracking purposes. He stated that we currently do this with the garbage license fee, so when they pick up garbage on private businesses they register with the village and pay this fee to pick up the dumpsters.

- The Red-light camera project continues to be ongoing.
- He continues to meet with Muniweb on a website for our documents.
- Discussed that he will begin meeting with department heads to put together a Budget for this next fiscal year and will need to file our appropriations ordinance by July 31, 2023.
- Announced that the board will be conducting interviews for the Chief of Police position tomorrow and Thursday.

11. REPORTS OF OFFICERS:

A) DEPARTMENT HEADS:

Superintendent of Water and Public Works Filec reported:

- Reported that public works is redoing and grinding the fire hydrants and will be painting them next week.
- Public Works will be putting up flags for Memorial Day tomorrow.
- Reported that they will be replacing a fire hydrant that was struck by a car on Harlem Avenue once they get the new hydrants in stock.
- Working with Novotny on the Salt Dome and will be using the grant received.
- Working with National Power Rodding regarding the tunnel project.

Police Chief Stelter:

- Thanked everyone for coming out.
- Announced that the Forest View Police department participated in the Cop on Top for Special Olympics and raised over \$3,000. He thanked the residents who stopped, donated, purchased t-shirts, and coffee and donuts. He wanted to give a shout out to Sgt Perez and Zarate and Officers Mullica, Carrillo, Sanchez, Kulaga and Collins who donated their time for this event.
- He thanked the village for the last 15 months and letting him get to know the community.

B) REPORTS FROM VILLAGE TRUSTEES: No reports

C) REPORTS FROM THE VILLAGE PRESIDENT: No reports

13. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS

- A resident asked who paid to have a large tree removed the other day. She was told that the homeowner paid to have it taken down.

14. MOTION TO ADJOURN

Motion: Trustee Ramirez
Second: Trustee Sudkamp

15. ROLL CALL

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

16. ADJOURNMENT

To adjourn at 7:29 pm.

Respectfully submitted,

Laura D. McGuffey
Village Clerk