

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
January 10, 2023**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:01 P.M.

2. PLEDGE OF ALLEGIANCE

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: None

4. APPROVAL OF MINUTES

That the minutes of the regular board meeting of December 27, 2022, be approved as read:

Motion: Trustee Ramirez
Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Liska, Sudkamp, Grossi, Hubacek
No: None
Motion Carried.

5. COMMENDATION OF EXCELLENCE AWARD:

Police Chief Stelter presented the Commendation of Excellence awards to Sargent Perez, Officer Polkowski, Officer Garcia, and Officer Goddard after their quick response and actions that were taken after responding to a 911 call requesting medical assistance for several subjects that were suffering from symptoms of a drug overdose. Chief stated that the professionalism displayed during this extremely intense situation demonstrated their continued excellence in serving and protecting the citizens of Forest View and the general public.

Pictures taken.

6. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures for December 27, 2022:

1.)	Payroll – Full-time/Part-Time/Officials:	\$	115,312.58
2.)	Bills Payable:	\$	<u>243,715.41</u>
3.)	Total Expenditures:	\$	359,027.99

Action Requested: Motion to approve

Motion: Trustee Liska
Second: Trustee Ramirez

Yes: Trustee Liska, Ramirez, Sudkamp, Grossi, Hubacek, Nevarez
Motion Carried.

7. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures for January 15, 2023:

1.)	Payroll – Full-time/Part-Time/Officials:	\$	123,283.18
2.)	Bills Payable:	\$	<u>30,020.17</u>
3.)	Total Expenditures:	\$	153,303.35

➤ *Discussion ensued regarding the bills payable report.*

Action Requested: Motion to approve.

Motion: Trustee Ramirez
Second: Trustee Liska

Yes: Trustee Ramirez, Liska, Grossi, Sudkamp, Hubacek, Nevarez
Motion Carried.

8. REPORTS OF REVENUES FOR DECEMBER 31, 2022:

Cash Receipts:	\$	635,844.61
Sales Tax:	\$	46,415.69
Home Rule Sales Tax:	\$	42,873.35
Interest:	\$	9,981.06
Local Gas Tax:	\$	<u>42,375.56</u>
Total Revenue:	\$	777,440.27

Action Requested: None, information only.

9. TREASURERS REPORT FOR NOVEMBER 2022:

Revenues:	\$	439,490.74
Expenditures:	\$	642,815.93
Exceed Expenses:	\$	-203,325.19

➤ *Reports were distributed to Board Members at the meeting.*

Action Requested: None, information only.

10. DEPARTMENTAL CORRESPONDENCE:

Agenda Item #1 – Letter from Administrator Dropka discussing the Fire Pension and Police Pension obligation bonds that are now funded at 100% because of the pension obligation bonds that the Village took out in 2022. In order to keep the pension funding levels at 100%, he is advising that the Village contribute the annual normal cost and follow the recommended contributions every year based on the actuarial reports from Lauterbach and Amen. Administrator Dropka is requesting the Board Approve Resolution 23-01 for the Firefighters Pension Fund and Resolution 23-02 for the Police Pension Fund authorizing the transfer of \$30,000.00 to the Fire Pension Fund and \$200,00.00 to the Police Pension Fund for the fiscal year 2023.

Action Requested: Motion to approve Resolution 23-01 for the Firefighters Pension Fund and Resolution 23-02 for the Police Pension Fund authorizing the transfer of \$30,000.00 to the Fire Pension Fund and \$200,00.00 to the Police Pension Fund for the fiscal year 2023.

Motion: Trustee Liska
 Second: Trustee Ramirez

Yes: Trustees Liska, Ramirez, Grossi, Sudkamp, Hubacek, Nevarez
 Motion Carried.

Agenda Item #2 – Letter from Administrator Dropka to discuss the Fed Ex Project and requested the Village Board authorize sending a proposed Assignment Agreement to the Illinois Department of Transportation in connection with the signalization project at 49th and Central.

➤ *Administrator Dropka stated that he was tabling Agenda Item # 2 to make some last-minute changes and will present it at the next board meeting.*

Motion Tabled.

Agenda Item #3 – Letter from Administrator Dropka to discuss an Intergovernmental Agreement with Cicero Dispatch regarding the infrastructure of the ongoing project to update the Forest View Fire and Police radio equipment. He is requesting the Village Board approve the Intergovernmental Agreement between the Consolidated Emergency Response Center of Cook County, Illinois (CERCC), and the Village of Forest View.

Action Requested: Motion for the Village Board to approve the Intergovernmental Agreement between the Consolidated Emergency Response Center of Cook County, Illinois (“CERCC”) and the Village of Forest View.

Motion: Trustee Ramirez

Second: Trustee Grossi

Yes: Trustee Ramirez, Grossi, Sudkamp, Hubacek, Nevarez, Liska

Motion Carried.

Agenda Item #4 – Letter from Administrator Dropka to discuss a proposal for a Sidewalk Parking Ordinance.

- *Administrator Dropka stated that the village code parking restrictions that were passed by ordinance in 1973 match the Illinois State Statues. Illinois State law prohibits parking on the sidewalk, which does not have a two-foot allowance. The Village Code further defined that parking on a sidewalk and blocking the sidewalk more than two feet in 1998 was prohibited. He stated that he is looking for direction such as allowing parking on the streets, creating a cost-share agreement to widen driveway aprons, and making exceptions to create individual agreements that could be revisited in the future. He stated that since most of the issues were regarding corner lots that have short driveways and may have issues blocking sidewalks. He asked Building Commissioner Brniak to conduct a survey to 38 property owners asking them for their feedback and stated that he overlooked bringing this up to the Trustees beforehand. Nine property owners had an issue with possible restrictions but four of those suggested that they would be okay with a parking restriction allowing them to block the sidewalk between 9 pm and 8 am. Thirteen property owners did not have an issue with possible restrictions. Administrator Dropka stated that he would create an agreement for the resident to park his commercial vehicle in the Municipal lot. A question was raised about whether there were cameras in the municipal lot. The resident stated that he has cameras around his house and has witnessed men climbing on his truck and is concerned that the truck would be broken into. The resident stated that he initially put a fence up with a gate so he could park his truck in the backyard but was told by the past Chief of Police that he could not park in his yard because he was driving over the parkway and would be ticketed. Several trustees agreed that parking in his yard would be the best solution but the resident mentioned that there would be a cost burden. Trustee Hubacek stated that up to a few years ago the village did not have an issue and asked why the resident doesn't keep the commercial truck at the job site. The resident stated that he is a manager with the company, he has all his tools ready and, in his truck, and is on call 24-7. The resident stated that he has been parking his Commercial truck for many years in his driveway and on the street and is trying to abide by the village rules. Trustee Grossi stated if we amend an ordinance to allow a resident to park a commercial vehicle on the street then it would allow all commercial vehicles including semis to park on the residential streets. Trustee Hubacek stated that up to a few years ago we did not have an issue. In conclusion, Administrator Dropka will draft an agreement with the resident to allow the resident to park the truck in the municipal parking lot as agreed by all parties.*

Action Requested: None, discussion only.

11. REPORTS FROM DEPARTMENT HEADS

A) Village Administrator Mike Dropka provided the following details:

- The Christmas House decorating contest had 7 entries. The first-place winner was 4529 Wisconsin Ave, the second-place winner was 4503 Wenonah Ave and the third-place winner was 4510 Clinton Ave. Judging was done by a fireman, a policeman, and a public works employee during the week of Christmas. The winners received a Christmas decoration, assorted goodies, and a gift card for \$25.00, \$35.00, or \$50.00 for Shell gas station.
- Dorothy, an employee who cleaned the Village Hall offices for the last 16 years resigned on the first of the year. Resident, Juana from 2 Sparkles and has been currently cleansing the Police department offices is taking over Dorothy's duties.
- Announced that he has been reaching out to different contacts and companies to begin discussing finding a company and getting a website up and running for the village.
- Reported that he and Chief Stelter continue to meet with Conduent to make sure that the red-light camera project continues in a timely manner.
- Mentioned that the project on 47th and Central regarding the village taking over the sanitary and sewer systems continues to be ongoing.
- Mentioned that during one of his routine check-ins regarding the ongoing levee project he heard that MWRD has finalized a scope of work with their consultant, that a schedule is in place and they expect the remaining work to be done on the levee this summer as long as the permitting process is still going on.
- Reminded the Board that he gave them WCMC Legislative flyers for a breakfast that will be held on Saturday, February 4th in Elmwood Park and asked the Board to respond to him or Lucy by Friday if they would like to attend.

B) Superintendent of Water and Public Works Frank Filec provided the following details:

- Reported that he and Assistant Superintendent Miller continue to communicate with Sensus and Calumet City Plumbing who completed the installation for the residential section of the new MXU readers and have a few more meters to be installed on the industrial side, as well as integrating the new Sensus System within the village.
 - Illinois Pump pulled the dewatering pump and turbines from the North tunnel shaft on December 21st and is expecting a diagnosis on it in the next week or two
 - Mentioned that Public Works had a chance to use the new articulating bobcat on the dates we received accumulating snow.
 - He continues to work with Tom Ebling from the Open Lands organization to schedule and promote our Spring tree planting.
- *Discussion ensued with Trustee Liska and Superintendent Filec regarding when the pumping would start. Filec stated that tentatively it would be Jan 23rd. He is currently*

working with the property owners Apex and MWRD to get power restored to the vault and does not want to pump out the water that is 92 feet deep and then not have electricity ready. We will be using Apex electric and need to come up with an agreement between Apex and MWRD as far as payments. He would like it set up, so that when we pump out the tunnel and have the electricity ready so that it goes smoothly. He mentioned that there was a hold-up because the people he was working with were not available and he did not feel comfortable having someone else who was not involved with the scope of the work. He concluded that it is scheduled for Jan 23rd and is hoping there are no other pushbacks.

C) Reports from Police Chief Steve Stelter:

- Provided the Police Department activity report for the Month of November.
 - Announced that starting next month he will be submitting an in-depth report for his department. We will be getting monthly reports for his department from Cicero dispatch. He also stated that he has started to implement an Officer Tracking report that will a detailed list of activities per officer starting next month.
- *Trustees thanked the Chief for the informative emails that he has been sending out regarding the Police Department.*

D) Reports from Fire Chief Mark Jones:

- Provided the Fire Department Activity report for the Month of November.
- Mentioned that the Fire Department completed 480 hours of training for the month of November and did not have any fire station tours.
- Reported that in 2022, the Fire Department had a total of 828 calls.

13. REPORTS FROM VILLAGE TRUSTEES

- Trustee Liska announced that he will be a grandfather soon.

14. REPORTS FROM VILLAGE PRESIDENT

None

15. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS - General *(This is an opportunity for the public to make comments on any issue – 3 Minute Limit Per Person).*

- A resident wanted to thank Superintendent Filec for taking care of an issue with holes in her siding caused by the new (larger) water meter that was installed on her Home. She stated that the issue was taken care of in two days.
- A resident asked about driveway aprons. Administrator Dropka stated that he is working on an application process that will be available for the residents in the Spring.
- A resident inquired when the Village will be planting new trees. Superintendent Filec stated that they will start planting them in May. He stated that the information was in the

newsletter and that he will print out forms to put in the Village Hall. He said that residents that are interested in the trees should fill out the form and returned to the Village Hall by early March.

- A resident commented that six months ago she locked her keys inside her car. She said that she called the Police and that the officers were able to get her key and wanted to thank the police department. She also wanted to thank public works for snow plowing her sidewalks and really enjoys the service in the village.
- A resident stated that regarding the Holiday decorating contests she received several comments from other residents that it would be nice if the Village would display for a week or post 1st, 2nd, and 3rd place winner signs on the front lawns as a recognition. A resident asked why they need to register for the contest since most of her neighbors do not want to register. Dropka stated that this way the residents could make sure their Christmas lights would be turned on when they know when the judges will be out. Administrator Dropka stated that we will look into other options for next year.
- Several residents and a trustee asked if we will have Oktoberfest next year and if the Village could look into holding other cultural events such as Cinco de Mayo, Paczki day, etc.

16. ADJOURNMENT:

To adjourn at 8:15 P.M.

Motion: Trustee Grossi
Second: Trustee Ramirez

Yes: Trustees Grossi, Ramirez, Nevarez, Liska, Sudkamp, Hubacek

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey
Village Clerk