

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
Held Virtually on Zoom Due To COVID-19
June 9, 2020**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:05 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Village President Powell, Village Administrator Masciola, Village Clerk Conklin
Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
Chief Wiseman, Chief Heller, Superintendent O'Donohue
Absent: None

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of May 26, 2020 be approved as read:

Motion: Trustee Kirchgatterer
Second: Trustee Stimach

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: None
Motion Carried.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

A. To approve the check register from the payroll of the May 26, 2020 board meeting in the amount of \$ 93,936.20

Check # 30267-30273

Voided: # 30274-30297 Printer Error

B. To approve the check register from the accounts payable of the May 26, 2020 board meeting in the amount of \$ 155,749.04

Check # 30298-30320

Voided: None

Motion: Trustee Kirchgatterer
Second: Trustee Stimach

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp
No: None
Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 93,550.40. This payroll covers the period from June 1-15, 2020 for regular full-time employees. Also covered is the Officials payroll from June 1-June 30, 2020 and the part-time payroll from May 15-31, 2020.
- B. To approve the accounts payable as listed in the amount of \$ 31,107.32
- C. Total Expenditures: \$ 124,657.72

Motion: Trustee Grossi
Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

7. REPORTS OF REVENUE – As of May 31, 2020:

Cash Receipts:	\$	185,098.67
Sales Tax:	\$	28,668.25
Home Rule Sales Tax:	\$	20,697.45
Interest:	\$	1,149.78
Local Gas Tax:	\$	<u>12,109.64</u>
Total Revenue:	\$	247,723.79

Action Requested: None, informational only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola, requesting the adoption of Ordinance No. 20-05, the FY 2020–2021 Annual Appropriations for the upcoming year.

Action Requested: Motion to approve Ordinance No. 20-05, the FY 2020-2021 Annual Appropriations.

Village Administrator Masciola spoke regarding Ordinance No. 20-05, the FY 2020-2021 Annual Appropriations. There was a minor change made to the ordinance regarding the Deputy Chief's salary. A Trustee asked if a discussion regarding salaries will be addressed at the next Village Board Meeting. Village President Powell stated that it would be addressed at the next Village Board Meeting or at a Closed Session Meeting.

To approve Agenda Item # 1

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

Agenda Item # 2 – Letter from Village Administrator, Mark C. Masciola, regarding the renewal of the Village's Barracuda Web Filter for a three (3) year period.

Action Requested: Motion to authorize the Village Administrator to sign a quotation for the renewal of the Village's Barracuda Web Security Gateway for a three (3) year period with Current Technologies in an amount not to exceed \$3,219.49.

Village Administrator Masciola spoke regarding the Village's Barracuda Web Security Gateway renewal. The Board approved a three-year contract with Current Technologies in May, 2017. The web filter provides content filtering, application blocking, spyware protection and automatic removal of spyware. The subscription includes renewal, updates, instant replacement, tech support and assistance. Village Administrator Masciola obtained a quote from Current Technologies for another three-year agreement dated July 3, 2020 through July 2, 2023. A question was asked regarding which computers were covered, Village Administrator Masciola confirmed that all computers connected to the server are covered.

To approve Agenda Item # 2

Motion: Trustee Miller

Second: Trustee Kirchgatterer

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach

No: None

Motion Carried.

Agenda Item # 3 – Letter from Village Administrator, Mark C. Masciola and Superintendent of Public Works and Water, Jack O'Donohue regarding the 50/50 Driveway Apron Program.

Action Requested: Motion to reimburse Gerry Meza, 4500 Clinton Avenue, \$1,050.00 for participation in the 50/50 Driveway Apron Program.

Village Administrator Masciola explained the Building Permit Application that was received from Gerry Meza. Mr. Meza would like to replace his driveway, apron and four sidewalk squares. He has received a quote from Davis Concrete. Village Administrator Masciola requested the apron be included in the 50 / 50 Apron Replacement Program and the Village cover half of the sidewalk replacement cost. The reimbursement requested would cover \$700.00 for the 50 / 50 Apron Replacement and \$350.00 reimbursement to cover the cost of two squares of the public sidewalk. The total reimbursement amount is \$1,050.00.

A question was asked regarding the payment. Village Administrator Masciola stated that the resident would pay for the work and then be reimbursed from the Village once the work has been completed. Discussion ensued regarding the apron and sidewalk being replaced. A question was asked regarding the replacement being needed due to the 45th Street Reconstruction Project. Village President Powell suggested keeping the apron in the 50 / 50 Apron Replacement Program and offering to cover the cost of four squares of the public sidewalk.

To approve Agenda Item # 3 for reimbursement amount of \$1,050.00

Motion: Trustee Stimach
Second: Trustee Kirchgatterer

Yes: Trustees Stimach, Kirchgatterer
No: Trustees Grossi, Sudkamp, Hubacek, Miller
Motion Not Carried.

Discussion ensued regarding reimbursement for the apron and four sidewalk squares. Village Administrator Masciola stated the total reimbursement would be \$2,100.00.

To approve Agenda Item # 3 for reimbursement amount of \$2,100.00

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Sudkamp, Hubacek, Miller, Grossi
No: Trustees Stimach, Kirchgatterer
Motion Carried.

9. APPLICATIONS FOR PERMITS:

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| NF20-10 | Dagoberto Lara, 4625 S. Wisconsin Avenue, Sidewalk Replacement. |
| NF20-11 | Tony Palumbo, 4527 S. Maple Avenue, Install Vinyl Double Swing Gate. |
| NF20-12 | Maria Ambriz, 4609 S. Maple Avenue, Replace Siding. |
| F20-14 | MWRDGC – Petroleum Fuel & Terminal Chicago – APEX Oil Company, Inc., 4805 S. Harlem Avenue, Fabricate & Erect Two (2) 100' x 48' Bulk Storage Tanks with Cone Roofs. |

- F20-15 Kathy Ehresman, 4601 S. Wisconsin Avenue, New Concrete Patio and Slab for Shed.
- F20-16 Carrie Palumbo, 4525 S. Maple Avenue, New Chain Link Fence & Gate Between House & Garage.

Action Requested: None, informational only.

10. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mark Masciola
 - A permit was issued for Apex Oil Company. Two bulk storage tanks will be built. The project value is three and one half million dollars.
 - Old Dominion is planning to start the one hundred dock expansion in August.
 - Surface Grinding was performed on the 45th Street Reconstruction Project.
2. Superintendent Water & Public Works Jack O'Donohue
 - On May 28, 2020, a Public Works employee had an injury requiring stitches due to a fall at the pump house. Due to the fall, a feed line to pump one was damaged. The motor was pulled, repaired and reinstalled with minimal water loss.
 - On May 29, 2020, eighteen residents and two commercial properties were cited for long grass. All parties are now in compliance.
3. Police Chief Gary Wiseman Jr.
 - Provided Police Reports for May 26 – June 8, 2020
 - Would like to commend all of our Police Officers for keeping our community safe during the civil unrest.
 - Discussion ensued regarding the cameras and lighted keyboards for the police vehicles. Village President Powell mentioned there is a quote for the lighted keyboards. A quote will be brought to the Board at a future Board Meeting.
 - A question was asked regarding activity at the BP Gas Station during the civil unrest. The liquor store on 47th Street was broken into during the civil unrest, not the BP Gas Station. Follow up on the video surveillance is being addressed.
4. Fire Chief Tom Heller
 - The Stone Park Engine was delivered and the mechanic completed all of the required work. We are waiting for the proofs for the lettering and striping.
 - Would like to commend the Fire Department on their help regarding the civil unrest. Thank you to the Police Department also.

- The Parade that was scheduled with Home School has been cancelled.
- Met with the third-party consulting company at Apex to inspect the footings on tank one.

B.) Reports from Village Trustees

A question was asked regarding a permit fee for 4609 Maple and if the company, Mid America was paying the fine? Village Administrator Masciola stated the fee was paid by the company when the permit was picked up.

A question was asked regarding the date we will reopen the Village Hall and the hours employees will be working. Village President Powell stated we were putting together a reopening plan and looking to reopen soon.

Discussion ensued regarding Board Meetings and directions for logging in. Village Administrator Masciola stated Phase 4 will allow us to hold gatherings of 50 people or less.

It was mentioned that Code Red was used well during the civil unrest. Some Trustees would like to see the Village use Code Red more often. It was confirmed that there is an annual fee for the Code Red service and a limit on the length of the message. A question was asked regarding Code Red being used to relay the Zoom Village Board Meeting information to the residents.

C.) Report from the Village President

Village President Powell wanted to thank Police Chief Wiseman Jr., Fire Chief Heller and both Departments for a great job handling themselves during the civil unrest. They kept our community safe. Letters of appreciation will be given to them.

11. PUBLIC COMMENT OR QUESTIONS:

Resident Maria Rosales wanted to say thank you to the Police Officers for their service during the civil unrest. They were seen frequently and their presence was greatly appreciated.

No comments received via email or drop box.

12. ADJOURNMENT:

To adjourn at 8:03 P.M.

Motion: Trustee Grossi

Second: Trustee Hubacek

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer

No: None

Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk

June 9, 2020